



The German Club at the Ohio State University

CONSTITUTION

ARTICLE I: NAME

The name of this organization shall be “The German Club at the Ohio State University”, also known as “der Deutsche Verein der Ohio State Universität”.

ARTICLE II: OBJECTIVE and PURPOSE

To aid the German department the propagation and edification of German language, culture, and arts as well as elevate them throughout the university, also to uphold the reputation of the Ohio State University in all endeavors.

ARTICLE III: MEMBERS

- A. All persons holding membership in the German Club as of the date of adoption of this constitution and all persons meeting the qualifications for membership as established in the By-laws and paying dues established by the By-laws shall be members of the organization.
- B. The rights of the members are to:
 - 1. Attend any meetings of the organization to be held in the manner provided in the By-laws;
 - 2. Attend, and be made aware of regular meetings that are scheduled with due notice.
 - 3. Vote on all matters submitted to a vote of the active membership as provided in the By-laws;
 - 4. Vote for the organization’s officers and representatives as provided in the By-laws;
 - 5. Hold office in the organization as provided in the By-laws;
 - 6. Obtain a copy of the constitution of and list of rules governing the organization.

ARTICLE IV: EXECUTIVE COMMITTEE

- A. The policy-making body of the organization shall consist of a President, and/or Co-Presidents, Vice President, Treasurer, Committee Chairs, and Faculty Advisor from the Germanic Languages and Literatures Department at the Ohio State University. Other official positions and/or special committees shall be created as provided in the By-laws, as deemed necessary, in order to govern and carry out the official business of the organization.
 - 1. The duties of the President shall be to:
 - a. coordinate club activities and affairs;
 - b. preside over meetings;
 - c. act as, or appoint, a delegate to represent the club at other functions;
 - d. arrange club activities;
 - e. raise community visibility.



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2. The Vice President shall be in charge of:
 - a. taking minutes at committee meetings;
 - b. maintaining membership records;
 - c. aiding the President in publicizing events among members and general public.
3. The Treasurer shall be in charge of:
 - a. collecting member dues;
 - b. overseeing fundraisers;
 - c. maintaining financial records.
5. The Faculty Advisor shall be in charge of:
 - a. advising the club in actions reflecting the department;
 - b. assist the club with matters exceeding the responsibility and/or power of its student officers.

ARTICLE V: BY-LAWS

The Executive Committee, by majority vote, in a regular or special meeting called for that purpose, shall have the power to adopt and amend, as may be deemed necessary, By-laws for the proper government of the organization.

ARTICLE VI: PARLIAMENTARY AUTHORITY

The rules contained in Roberts' Rules of Order Revised shall govern this organization in all cases to which they are applicable unless they are inconsistent with the constitution and by-laws and special rules of this organization.

ARTICLE VII: NON-DISCRIMINATION POLICY

- A. The German Club at The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law. Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.



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ARTICLE VIII: AMENDMENTS

- A. A proposed amendment to this Constitution shall be presented to the Executive Committee at least fifteen (15) days prior to its proposed adoption.
- B. The membership shall be notified of the proposed amendment and a copy of the text shall be made available to all members at least seven (7) days prior to the consideration.
- C. Unless otherwise provided, all amendments shall take effect at the beginning of the membership year following their adoption.

Date Constitution Adopted: _____

President

Vice President

Treasurer

Advisor

BY-LAWS

SECTION I: MEMBERSHIP

- A. Membership shall be open to any student enrolled in the Ohio State University with an interest in increasing their knowledge of German language and culture.
 - 1. Members will be considered on “Active Status” should they meet all of the following requirements:
 - a. attend 1 monthly meeting per semester
 - b. pay dues upon membership
 - c. attend 1 non-monthly meeting event
- B. No one shall be denied membership in this organization because of race, color, creed, religion, national origin, sex, sexual orientation, gender identity or expression, veteran status, disability age, or handicap.

SECTION II: RIGHTS AND RESPONSIBILITIES OF MEMBERS



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- A. In addition to the rights outlined in ARTICLE 111, Section B of the Constitution the members shall be eligible to:
 - 1. Make use of all publications owned by the organization as regulated by the rules for use of said publications.
- B. In addition to being subject to city, county, state and federal laws, all members of the organization are subject to the provisions of the Ohio State University Code of Student Conduct.
- C. Those members who have the ability to do so should speak German as much as possible.
- D. Members have the responsibility when attending club events and activities, to participate in said event or activity and in no way hinder the carrying-out of said event.
- E. In the event that a German Club member is suspected to have violated (1) the rights of other members, (2) disrupted club events or activities, or (3) to have become inactive in the participation of club activities, the membership status of the aforementioned member shall be placed under review by the executive committee. If the member is found to have violated one of the aforementioned points by the executive committee, then the member shall be removed from the club roster and in the event of violation of (1) or (2), shall be barred from taking part in further club events.

SECTION III: MEMBERSHIP YEAR

The membership year shall be September 1st through August 31st.

SECTION IV: MEMBERSHIP DUES

The annual dues for the German Club members shall be established annually by the Executive Committee.

SECTION V: EXECUTIVE COMMITTEE

- A. Any member of the German Club may be elected to the Executive Committee provided they are eligible for a leadership office as defined by the Student Organization and Activities Board. These requirements are that the member is:
 - 1. An enrolled full-time Ohio State University student as defined by the student's college or school;
 - 2. Not on disciplinary probation as defined in the Code of Student Conduct, Rule 3335-29-03;



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3. In good academic standing.
 - B. Elections are to be performed in the following manner:
 1. All members shall be notified of the election.
 2. Up to three candidates for each office may run for a position, depending upon if they meet the following condition:
 - a. be on “active status” as described in Section I.A.1
 3. One candidate shall be elected to each office by the majority of secret ballot of the “active status” membership present.
 - a. “non-active status” members receive no vote
 - C. In case of vacancy in the office of President, Vice President, or Treasurer, the vacancy shall be filled by the organization from among its members in an election by secret ballot and majority vote. In case of vacancy in the office of Faculty Advisor, the executive officers will appoint a new adviser. When in the case that the previous Faculty Advisor is not capable of appointing a new Advisor, it shall be the Chair of the Germanic Languages and Literatures at the Ohio State Universities responsibility to appoint a Faculty Member to such position.
 - D. In the event that an officer is found to be unable to fulfill the requirements of their appointed office, they will be notified by their peers in the executive committee of the failure of their duties. They will then be given a period of time, determined by those in the executive committee, to rectify the shortcomings for which they were implicated. If they are still found to be unable to fulfill their office at the end of this period, then they shall be removed from their office. A new officer shall be elected according to the Section V: Part C.
 - E. The term of office shall be one (1) year beginning with the membership year.

SECTION VI: SPECIAL COMMITTEES

As deemed necessary, the Committee Chairs may appoint organization members as committee members to special committees. The purpose of these committees shall be to advise and aid the Executive Committee with special projects. These committees shall remain in effect as long as the Executive Committee deems necessary.

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- C. Unless otherwise provided, all amendments shall take effect upon ratification.

Date Constitution Adopted: _____

President

Vice President

Treasurer

Advisor