**Organization Constitution**

**Walk with a Future Doc at The Ohio State University**

**May 2017**

**Article I.** **Name, Purpose, and Non-Discrimination Policy**

Section A. Name

Part 1. The official name of this organization shall be Walk with a Future Doc at The Ohio State University College of Medicine

Part 2. The abridged name of this organization shall be Walk with a Future Doc

Section B. Purpose

Walk with a Future Doc is a community outreach organization which seeks to improve the health and well-being of The Ohio State University and Columbus communities by offering the opportunity for students, physicians, and other health care professionals and students to interact with community members through monthly walks located throughout Columbus. These walks will bring together students, healthcare professionals, and community members in an informal setting to encourage physical activity, healthy behavior change, and overall well-being. Walk with a Future Doc at The Ohio State University College of Medicine is a chapter of a national organization – *Walk with a Doc*.

Section C. Non-Discrimination Policy

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

**Article II.** **Membership**

Section A: Active Members and Leadership Team

To be eligible to be an active member or part of the leadership team of Walk with a Future Doc, one must be a student enrolled or affiliated with The Ohio State University. Active membership allows the student, along with a partnering physician or College of Medicine staff member, to organize and lead events (“Walks”) for community members.

Section B: Affiliated Members

Part 1. Active members, with the help and approval of the Leadership Team, will invite other health care professionals (ie Physicians, Health Coaches, College of Medicine staff, etc) to participate in Walk with a Future Doc activities and events

Part 2. Community members at large are invited to participate in any and all organized “Walks” in the Columbus area

**Article III**: **Methods for Removing Members and Executive Officers**

Part 1. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitutions or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

Part 2. Any officer or member of the leadership team may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

Part 3. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) and cannot otherwise be shared with members, the leadership team, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

**Article IV.** **Organization Leadership**

Section A: Definition of the Leadership Team

Part 1. The Leadership Team will consist of an Advisor, who is a member of the College of Medicine Staff, as well as a team of students, including at least one student from the College of Medicine. The size of the leadership team can vary year to year based on the needs of the organization.

Part 2. The roles of the Leadership Team may vary year to year as the needs of the organization changes.

*Advisor*: Serves as a point of contact for the student Leadership Team to assist with administrative needs, advice, and executive decisions as needed

*Student Leadership Team*: Manages the day to day happenings of the organization, including, but not limited to, recruitment of members, organizing and publicizing walks around Columbus, arranging for physician or College of Medicine staff partners to be present at “Walks,” communication with the National Walk with a Doc organization (as needed). Members of the Leadership Team can decide how they want to divide these responsibilities among themselves each year. Members of the Leadership Team can also decide the timing, frequency, and location of the “Walks.” Student members will be required to attend and/or lead a certain number of walks per year, as to be determined year-to-year by the Leadership team.

**Article V:** **Election/Selection of Leadership Team**

Section A: Eligibility

All officers shall satisfy the member eligibility requirements as stated in Article II Section A from the start of the term to the end of the term. Any other stipulations for becoming a member of the Leadership Team shall be determined by the advisors and the current Leadership Team.

Section B: Selection

Part 1. The organization advisor, Leadership Team, and/or College of Medicine staff will be responsible for determining the new Leadership Team members for the upcoming school year, either through application or nomination.

Part 2. Members of the leadership team will serve for at least one year

Part 3. Selection of the new leadership team will occur each Spring (ie after classes reconvene from the winter break holiday)

**Article VI** – **Executive Committee: Size and composition of the Committee**

The Executive Committee consists of the Leadership Team and the Advisor.

**Article VII** – **Standing Committees**

No standing committees are to be implemented at this time.

**Article VIII** – **Advisor or Advisory Board**

The advisor of this organization must be a full-time member of the University faculty or Administrative and Professional staff. The advisor will be expected to assist the Leadership Team with the administrative items needed to maintain status as a registered organization at Ohio State and be available for meetings as needed to discuss certain organization details or decisions.

**Article IX** – **Meetings and Events of the Organization**

Section A – Required attendance

Part 1. Each member of the organization will be expected to attend and/or lead a designated number of “Walks” per year. The number of required “Walks” will vary each year at the discretion of the Leadership Team, and those requirements will be publicized to potential members before their decision to join the organization.

Part 2. There must be at least one faculty member present at each “Walk” organized by members of the organization, as per National Walk with a Doc organization requirements

Section B – Meeting details

Each “Walk” will last at least 60 minutes and will start with a brief health talk, organized and facilitated by the organization member leading that specific “Walk”

Section C – Meeting frequency

The organization will strive to offer at least six “Walks” per year, but the number of “Walks” per year can vary at the discretion of the Leadership Team and could include monthly or bi-weekly walks, during peak seasons. The Leadership team will be responsible for deciding the number of “Walks” to be organized at the beginning of each year, and this information will be publicized to organization members. The schedule of meetings will also be publicized to the Columbus community through a variety of means (ie flyers, email, word-of-mouth, etc).

**Article X** – **Attendees of Events of the Organization**

The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.

**Article XI** – **Method of Amending Constitution**

Any proposed amendments should be presented to the organization Leadership Team in writing and should not be acted upon when initially introduced. Proposed amendments should be voted upon by members of the Leadership Team and require a two-thirds majority to pass. The Advisor reserves the right to review proposed amendments and make adjustments as s/he sees fit.

**Article XII** – **Method of Dissolution of Organization**

Upon dissolution of the organization, the Advisor and the Student Activities staff must be notified. Any unused funds must be returned to their original source, if possible. If return of funds is not possible, the Leadership Team should seek guidance from the Student Activities staff for further direction. The Leadership Team shall inform the National Walk with a Doc Organization of the dissolution of The Ohio State chapter and follow any necessary procedures. Finally, the Leadership Team should be sure to inform any partnering physicians, students, or community members about the dissolution of the organization and its activities.