**Catholic Relief Services at The Ohio State University**

**Student Organization Constitution**

**Article I –Name, Purpose, and Non-Discrimination Policy**

Section 1—Name:

Catholic Relief Services at The Ohio State University

Section 2—Purpose:

Catholic Relief Services at The Ohio State University commits to assisting the poor and vulnerable locally and overseas. Originating from a prayerful understanding of the ministry of Jesus, we aim to educate and empower our campus community to be ambassadors for social justice. Together, we speak Truth to power by denouncing societal systems that create and perpetuate cycles of injustice. We strive to embody the Gospel message to advocate for justice, defend the inherent sacredness and dignity of every human life, and uplift the marginalized.

We organize local action to produce global results.

Additionally, we have a collaborative partnership with St. Thomas More Newman Center, the Roman Catholic Campus Ministry for The Ohio State University.

Section 3—Non-Discrimination Policy:

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Article II – Membership: Qualifications and Categories of Membership**

Section 1—Qualifications:

Voting membership is limited to currently enrolled Ohio State students. Others such as faculty, Alumni, professionals, etc. are encouraged to become members but as non-voting associates or honorary members.

Section 2—Categories:

The types of membership are undergraduate student, graduate student, professional student, faculty, staff, alumni, professional, and honorary. Membership can be revoked by a 2/3 majority vote of the Executive Board, or a 2/3 vote of the whole membership.

**Article III – Methods for Selecting and/or Removing Members and Executive Officers.**

Section 1—Selecting Executive Members, CORE Team, and Members:

CORE Team members and executive officers are selected from the general body of ambassadors and should be officially trained Student Ambassadors for Catholic Relief Services. They may nominate themselves or receive nomination for an executive officer position or to be a part of the CORE Student Team. In order to be elected for office, individuals must receive a majority of the organization’s members. Membership is open to all and only requires attendance at meetings.

Section 2—Removing Executive Members, CORE Team, and Members:

If a CORE Team member is unable to fulfill their duties, they may step down or may be asked to step down by the other members of the executive committee after discussion with the Campus Minister and/or Advisor. In this case, a special election will be held to fill the open position. If a general member is acting in a manner contrary to the purpose of the organization, a meeting will be held between said member and the executive committee to discuss how their continued membership can be improved. If behavior does not change, the member may be removed at the discretion of the Executive committee.

**Article IV – Organizational Leadership: Titles, terms of office, type of selection, duties, and notes of the leaders.**

Section 1—Titles:

The titles that are held in this student leadership are President, Vice President, and Treasurer. These titles comprise the Executive Officers of the organization.

Section 2—Terms of Office:

The terms of office will run the length of the academic year.

Section 3—Type of Selection:

Student Ambassadors who serve on the Catholic Relief Services CORE Team are selected at the end of the academic year by their peers and the general membership by way of discernment; or a sorting out of who will best lead to ministry and mission for the next year. The CORE Team takes office at the beginning of the academic year after a transition and training process, to take place during the months of March through May.

Section 4—Duties of CORE Team Ambassadors:

The CORE Team Ambassadors are a group of highly involved, officially trained Catholic Relief Services Ambassadors, separate from the Executive Officers that devote extra time to the administrative duties of the organization. Their duties include, but are not limited to, planning and coordinating meeting agendas and events, corresponding with the St. Thomas More Newman Center, the Catholic Diocese of Columbus, as well as Catholic Relief Services as an international organization. The CORE Team Ambassadors and the Executive Officers work hand in hand to ensure effective execution of organizational meetings and events.

Section 5—Notes:

The vice president will assume all duties in case of absence, dehabilitation or death of the president. The treasurer will assume all duties in case of absence, dehabilitation or death of the primary and vice president. If for any reason an officer is not able to discharge their duties a special election will be held for that office only.

**Article VI – Executive Committee: Size and composition of the Committee**

Section 1—Executive Committee:

The Executive Committee Officers shall consist of the President, the Vice President, and the Treasurer.

**Article VII –Meetings and Events of the Organization: Required meetings and their frequency**

Section 1—Required Meetings and Events:

On campus meetings shall be in the form of general ambassador meetings as well as service and activism events. Attendance of the Executive Officers and the CORE Team is required, but if any executive or CORE Team member is unable to attend, they will notify the other members by email at least 48 hours in advance.

Section 2—Frequency of Meetings and Events:

The Executive Officers and CORE Team members will meet every Tuesday evening. General Student Ambassador meetings will take place on Thursdays at 6:30 p.m. Organizational events will take place as scheduled (by the CORE/Executive Officers) to occur at least twice a semester.

**Article XI – Method of Amending Constitution: Proposals, Notice, and Voting**

Section 1—Proposals:

Proposals amendments should be in writing, should not be acted upon but read in the general ambassador meeting in which they are proposed.

Section 2—Notice:

Amendments will be read again at the following general ambassador meeting as this is when the votes shall be taken.

Section 3—Voting Requirements:

This Constitution may only be amended with the approval of the membership, advisors and the SOURCE and must be approved by a two-thirds (2/3) majority vote of the present membership or a majority or two-thirds of the entire voting membership of the organization, present or not.

**Article XII – Method of Dissolution of Organization**

Requirements and procedures for dissolution of the student organization are subject to the SOURCE audit and yearly evaluation of the staff advisors.