**The Ohio State University Student Chapter American String Teachers Association Constitution and Bylaws**

***Ratified April 5, 2017***

**CONSTITUTION:**

**The Ohio State University Student Chapter American String Teachers Association**

We, students at The Ohio State University are interested in string and orchestra playing and teaching. In order to form a more efficient and energetic student organization for the promotion of string and orchestra playing and teaching in Ohio, and provide a means of organizing activities for the students and the community, we establish this constitution.

**Article I - Creation and Purpose**

1. Name: This organization shall be known by the title The Ohio State University Student Chapter of the American String Teachers Association.

1. Purpose: The purpose of this organization shall be:
   1. To promote a greater interest and participation in string and orchestra playing at the elementary, middle, high school and collegiate levels.
   2. To promote the highest standards in string and orchestra playing, teaching and string and orchestra teacher education.
   3. To provide additional opportunities for community involvement in string and orchestra playing.
   4. To serve as a coordinating agency for the activities and interests of this group.

**Article II – Governing Documents**

The articles and bylaws of this Constitution and the Constitution of the national American String Teachers Association shall govern this association where applicable. The National Constitution shall be the final authority if this Constitution is deemed in conflict.

**Article III - Membership**

1. General Membership: Membership in The Ohio State University Student Chapter of ASTA shall be open to all students interested in string and orchestra playing and teaching, at or below the graduate level, who paid national dues and any chapter dues as stated in the bylaws. Membership shall be open also to secondary string and orchestra students.
2. Non-Voting Membership: Faculty, staff, alumni, and professionals are encouraged to join as non-voting members of the chapter.
3. Member Removal: Removal of a member may take place at any general meeting for which at least two weeks’ notice has been given to all members by a three-fourth vote of the membership. The member in question shall be allowed to make a case in his or her defense if he or she chooses. A petition must be presented, signed by at least one-fifth of the membership, for removal proceedings to be placed on the agenda of a meeting
4. Non-Discrimination Clause: This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation or veteran status.

**Article IV – Officers**

1. The officers of this chapter shall be:
   1. Chapter President
   2. Chapter Vice-President
   3. Treasurer
   4. Secretary
   5. Chapter Advisor
2. Duties of the officers shall be outlined in the bylaws.
3. All officers must be members in good standing with the national American String Teachers Association.
4. All officers shall serve for a period of one year, elected in December.
5. Election shall be by a simple majority.
6. In the event of a vacancy in the office of President, a general election shall be held. The Chapter Vice-President shall serve as President Pro-tem until such an election may be held.
7. In the event of a vacancy in any other office, the Executive Board shall appoint a  successor to fill the remainder of the term.
8. Impeachment of an officer may take place at any general meeting for which at least two weeks’ notice has been given to all members by a three-fourth vote of the membership. The officer in question shall be allowed to make a case in his or her defense if he or she chooses. A petition must be presented, signed by at least one-fifth of the membership, for impeachment proceedings to be placed on the agenda of a meeting.
9. The Chapter Advisor shall be appointed by the Director of the School of Music.
10. The Executive Board shall comprise the Officers and the Faculty Advisor. Duties of the Executive Board shall be set forth in the Chapter By-Laws

**Article V – Meetings**

The Ohio State University Student Chapter of ASTA shall meet at least once a semester during the autumn and spring. The Chapter President shall call meetings.

**Article VI - Amendments**

Amendments to this Constitution may be proposed by any member and are to be supported by a petition of one-fifth of the membership. Following at least a three-week publicity period, amendments may be adopted by a two-thirds vote of the chapter membership.

**Article VII - Ratification**

This Constitution shall go into effect when ratified by two-thirds of the chapter membership and approved by the national ASTA leadership.

**BYLAWS:**

**Article I – Name**

The name of this organization shall be set forth in the Constitution.

**Article II – Purpose**

The purpose of this organization shall be set forth in the Constitution.

**Article III – Membership**

1. Membership shall be set forth in the Constitution.
2. Members shall be required to be members of the national American String Teachers Association in good standing.
3. Chapter dues shall be $5.00 per academic year.

**Article IV – Officers**

1. The officers of the organization shall be provided for in the Constitution.
2. The duties of the Chapter President shall be as follows:
   1. To preside at general membership and Executive Board meetings.
   2. To work closely with the Faculty Advisor and other officers in planning activities of the  chapter.
   3. To supervise and coordinate all activities of The Ohio State University Student Chapter.
   4. Plan and organize meeting programs and special programs.
   5. Organize a membership drive on and off campus.
   6. Follow all training and other requirements set forth by the Ohio Union
   7. To create any committee and appoint its members.
3. The duties of the Chapter Vice-President shall be as follows:
   1. To be available to the President at all times and to perform such duties as the President deems necessary.
   2. To officiate in the place of the President in event of absence.
   3. To serve as co-chairman of any committee.
4. The duties of the Treasurer shall be as follows:
   1. To keep an accurate record of all money received or paid out.
   2. To collect dues and handle all other financial matters
   3. Follow all training and other requirements set forth by the Ohio Union
5. The duties of the Secretary shall be as follows:
   1. To keep an accurate record of the proceedings of all Executive Board and general membership meetings.
   2. To arrange those records for permanent, efficient reference.
   3. To be responsible for all correspondence of the chapter and the Executive Board.
   4. To be responsible for all advertising of events and speakers.
   5. Serve as parliamentarian
6. The duties of the Chapter Advisor shall be as follows:
   1. To provide guidance and support for the officers and general members of the chapter
   2. Follow all training and other requirements set forth by the Ohio Union

**Article V – Meetings**

1. Meetings shall be of two types—regular and special.
2. Regular meetings shall be arranged as stated in the Constitution. These meetings shall be held at least once a semester during the autumn and spring.
3. Special meetings may be called by any member of the Executive Board or by petition of one-fifth of the general membership.
4. Requirements for general membership are set forth by Article III in the Constitution.
5. One-third of the general membership shall constitute a quorum.

**Article VI – Executive Board**

1. The Chapter President shall be chairman of the Executive Board.
2. All expenditures of money shall be approved by at least two members of the Executive Board and shall be made by the treasurer.
3. The Executive Board shall meet at least once a semester during the autumn and spring.
4. The Chapter Advisor shall be a member of ASTA in good standing.

**Articles VIII – Parliamentary Authority**

The rules contained in *Robert’s Rules of Order Revised* shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws, constitution, or any rules of the American String Teachers Association.

**Article IX – Amendments**

Any member at any regular or special business meeting may propose amendments to these bylaws. Amendments may be adopted by a two-thirds vote of a quorum at such meetings.