**OSU Photo League (OSU PL) @ The Ohio State University Constitution**

**Article I:**

**Name**

The name of this organization shall be **OSU Photo League.**

**Purpose**

The purpose(s) of this organization are:

* To provide a comfortable and educational environment through which Ohio State University students may explore, have open dialogue, and educate others about the arts, specifically in relation to photography.
* To serve as a bridge organization within Ohio State University campus introducing different art aspects and photographic relations.
* Through collaboration with other organizations, to create events, which have a wide-range of educational, academic, philanthropic and social relevance to the Art and Photography community as well as others interested.
* To provide opportunities in integrating current artist’s into our community through artist talk’s and hosting workshops for educational and inspirational purposes.
* To provide an atmosphere imitating mentorship in a “big-sib/little-sib” relationship in relation to explorative arts.
* To provide an educational atmosphere and opportunity in learning new techniques and experimental upcoming techniques.
* To grow the artistic talents and abilities of students/artists through the exploration or art, using photography as a focal tool.

**Purpose Statement:**

The purpose(s) of this organization consist of providing a comfortable and educational environment through which Ohio State University students may explore, have open dialogue, and educate others about the arts, specifically in relation to photography. We serve as a bridge organization within Ohio State University campus introducing different art aspects and photographic relations through not only within ourselves as an individual and independent organization, but also in collaboration with other organizations, to create events, which have a wide-range of educational, academic, philanthropic and social relevance to the Art and Photography community as well as others interested. We desire to provide opportunities in integrating current artist’s into our community through artist talk’s and hosting workshops for educational and inspirational purposes as well as providing an atmosphere imitating mentorship in a “big-sib/little-sib” relationship in relation to explorative arts. Rooting from a creative arts foundation, we provide an educational atmosphere and opportunities in learning new techniques and experimental upcoming techniques, increasing the possibilities of art making in different variable forms.

**Non-Discriminatory Policy**

This organization and its members shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, handicap, or Vietnam-era veteran status.

**Article II:**

**Membership**

Membership is open to any enrolled OSU student, part-time, full-time, and graduate students. Others (such as faculty, alumni, professionals, etc.) are encouraged to become members but as non-voting associate or honorary members.

**Members**

Recognized members are those who have submitted their information onto OSU PL’s organizational roster, and additionally have attended at least three OSU PL general meetings and/or events. However, in order to gain the right to run for office in Executive Board elections, one must become an active member by attending a majority (at least 50%) of the OSU PL general meetings and events during the quarter. Active participation in fundraising activities will also entitle a member to discounted conference and retreat costs, as well as priority when applying for scholarship allotments. Attendance and participation in all OSU PL activities will be recorded regularly.

**Rights**

Only active members (as defined above) are eligible to run for and to hold office. However, any recognized member may vote in Executive Board elections and decisional processes in General Meetings. Information about membership will be disclosed only to the organizations Advisor(s) and Executive Board members. One’s individual membership status may be retrieved by personal inquiry to the Executive Board.

**Article III:**

**Advisor(s)**

Advisors of OSU PL must be a member of the University faculty or part of the administrative/professional staff. If a person serving as an advisor is not a member of the above classifications, a co-advisor must be selected who does meet the university classifications. The responsibility of an advisor of this organization is to serve as a liaison between the organization and the university and as a mentor to executive members.

**Executive Board Meetings**

Executive Board meetings shall be held at least once every two weeks. Additional meetings shall be organized based on activity needs and general consent of the recognized members of OSU PL.

**Article IV:**

 **Voting and Procedures**

Elections for the Executive Board shall be conducted during March each year. In April, new officers will transition to their positions. Elections may also occur if for some unexpected reason an Executive Board member vacancy occurs. All recognized members are eligible to vote. The Executive Board shall vote only in the event of a tie. The Presidents and Vice-President will never vote, for they are the designated vote-counters.

**Executive Board**

**Term of Office**

Executive Board member term begins in April of Spring Quarter, and ends at the end of the following school year’s Spring Quarter. During the one-month period of April to May, current Executive Board members will train the newly elected Executive board members.

**Duties**

As being on the Executive Board may call officers to go above and beyond their call of duties, all Executive Board members agree that their roles will not be limited/constrained to their “official titles”. The Executive Board operates for the common good of the organization.

With the exception of the positions President, Treasurer, and Secretary, not all Executive Board positions must be filled yearly. The Executive Board of the previous academic school year must use their judgment to determine the organization’s agenda the following year, and thus the need for certain Executive Board positions. The Executive Board at maximum may consist of:

President(s)

* Shall preside and oversee all organization (general and executive board) meetings.
* Shall be responsible for the overall operation of OSU PL.
* Shall serve as an OSU PL student liaison to the University.
* Shall regularly correspond with the faculty advisors.
* Shall attend Presidential training.
* Shall assist/oversee all other Executive Board members in their duties.

Vice President

* Shall assist the president in the overall operation of OSU PL and takes on any responsibilities that he/she is unable to perform.
* Shall be responsible for booking Executive Board meeting Rooms.
* Shall preside at organizational meetings in the absence of the President.
* Shall assist/oversee all Executive Board members in their duties.
* Shall be the main driver and administrator for galleries and art shows.

Director(s) of Public Relation(s)

* Shall keep in contact with leaders (including but not limited to other Public Relation Chairs) of other Student Organizations on campus (including but not limited to other Art organizations), and organize collaborative events.
* Shall be responsible for publicizing OSU PL events.
* Shall work closely with the Event Planning Chair to present ideas of collaboration on campus
* Shall represent OSU PL at non-OSU PL meetings or events.
* Shall keep OSU PL informed of other organization’s events.

Treasurer

* Shall attend treasurer training.
* Shall audit all financial activity and maintain financial history of the organization.
* Shall prepare the organization’s budget and provide fundraising information.
* Shall keep Executive Board members informed of the organization’s financial status at all Executive Board meetings.
* Shall have detailed knowledge about the Ohio Union Policy on Reimbursement and Funding.

Secretary

* Shall be responsible for the roster of the organization.
* Shall take minutes of each general and Executive Board meeting of OSU PL.
* Shall regularly take attendance at Executive Board and General OSU PL meetings.
* Shall create and keep the mailing list (listserv) and OSU PL email account up-to-date.
* Shall send out emails and facebook messages to the OSU PL facebook group outlining meetings/announcing upcoming events to all general members on a weekly basis.

Social Chair (Event Planner)

* Shall plan social, educational, and philanthropic events for OSU PL.
* Shall take care of registration and accommodations of all conferences in which OSU PL goes to for the school year.
* Shall be responsible for creating a Program Calendar with other members of the Executive Board.
* Shall work in close proximity with Logistics, Public Relations, and Vice President.

Logistical Chair(s)

* Shall work in collaboration with the Social chair and Vice President.
* Shall set up times and locations for general meetings and events.
* Shall work with Treasurer and Advisors in creating grant proposals for OSU PL and submitting it to various organizations, colleges, departments, etc…
* Shall work together in making connections with the people/companies in accommodating for events/situations.

Marketing Chair(s)

* Shall create all media to promote events and meetings.
* Shall be proficient in making videos and flyers.
* Shall document OSU PL events/meeting with pictures and/or videos.
* Shall maintain the facebook group with pictures and/or videos from every group meeting/event.
* Shall be responsible for creating and keeping OSU PL’s tri-fold billboard (for promotional events such as the Involvement Fair) up to date.
* Shall keep the organization's website through Ohio Union up to date and running.

Educational Chair

* Shall research different/new & upcoming methods and techniques and present them to the board.
* Shall provide an educational aspect to technicalities of photo and art.
* Shall maintain a steady teaching schedule per semester in the forms of meetings/event.
* Shall be responsible for proposing workshops and teaching seminars.

In the case the President and Vice-President cannot fulfill their roles, a president will be appointed by a 2/3-majority consensus of the Executive Board.

Additional positions to the Executive Board may be added per academic year with a 2/3-majority consensus of the Executive Board

**Article V:**

**Amending the Constitution**

Proposed amendments must be in writing and read during the subsequent general body meeting. It will be necessary to read the proposed amendment again at a specified number of additional meetings until the amendment is voted upon. A proposed amendment will require a 2/3 majority of the entire membership for ratification. The constitution will not be subject to amendment easily or frequently.

**Article VI:

Censure and Suspension or Removal from Office or Membership:**

In order to remove an individual from membership, at least two general body members and one officer must document a complaint to the executive board in writing. Once this complaint is filed, the member in question will be notified and asked to appear before the executive board at the next general body meeting. At this time, the member in question shall be given an opportunity to defend his or her behavior. Based on a simple majority vote, the executive members present at the meeting must decide to act upon one of the following options:

1. Removal of the member for the remaining of the academic year
2. Probation of the member from club-related activities for the remaining of the academic quarter or until substantive efforts have been made to alleviate the source of the complaint. This member must appear before the executive board and be deemed suitable for membership before being released from probation.
3. Membership of the individual remains unchanged.

In order to remove an individual from an officer position, at least five general body members and three officers must document a complaint to the executive board in writing. These individuals must also have a candidate to replace the officer in question, and this candidate must have the support of at least 1⁄2 of the club members. Once this complaint is filed, the officer in question will be notified and immediately suspended from officer responsibilities. The officer may choose to resign and remain a general member, or he or she may present his or her case to the members and executive board at the next general body meeting. Based on a 3⁄4 majority vote of the general body present and simple majority vote of the executive board members present, the members and officers must decide to act upon one of the following options:

1. Removal of the officer, after which the officer can remain as a general member and reapply for an officer position the following academic year. This officer will be replaced by the candidate aforementioned.
2. Officer position of the individual remains unchanged.

**Article VII:**

**Dissolution**

Dissolution will occur only if 2/3 majority approval of the voting membership provide a notice of a vote on dissolution 60 days in advance to the membership at which time the organization may not have any out-standing debts. Upon dissolution of the organization, all existing assets shall be donated to a charity or saved for future organizations.