**Constitution**

Biomolecular Student Design Team

**Article I. Name, Purpose and Non-Discrimination Policy**

1.1: Name

"Biomolecular Student Design Team", hereinafter called OhioMOD

1.2: Purpose

The objectives of OhioMOD shall be to:

Design and implement a DNA origami device for entry into the International Bio-Molecular Design competition.

1.3: Non-Discrimination Policy

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Article II. - Membership**

2.1: Membership Requirements

Any person who is a registered student at The Ohio State University, regardless of race, gender, sexual orientation, or religion, interested in bio-molecular design.

2.2: Dues

Dues are to be used to pay for trip expenses to the International Bio-Molecular Design competition. Dues determined on an annual basis.

2.3: Fundraising

Members may be required to participate in fundraising at the discretion of the executive officers.`

**Article III. Officers**

3.1: Officers

The executive officers of the chapter shall be President, Secretary, and Treasurer. The executive officers must be members of OhioMOD.

3.2: Election of Officers

The officers of the chapter shall be elected in the manner prescribed by the Bylaws of the chapter. They shall hold office for a period of one year if possible.

**Article IV. Executive Committee (Not needed)**

**Article V. Standing Committee (Not needed)**

**Article VI. Method of Selecting and/or Removing Officers and Members**

6.1: Choosing Officers

Officers are selected via a majority vote, which shall take place during spring semester.

6.2. Removing Officers

Officers can be removed by a majority vote of the OhioMOD team. A proposal to remove an officer must be put forth by a member of the team at a team meeting with at least 2/3 of the team present. The motion must be seconded by another member of the team.

6.3. Re-Election to replace an Officer

In the event that an officer is removed, the individual who initiated the movement may not fill the vacant officer position unless they receive more than 2/3 of the votes in the election to replace the incumbent.

**Article VII. Removal of members**

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.

**Article VII. Advisor Qualification Criteria**

Advisor must be a member of the University faculty or Administrative and Professional staff. Advisor is responsible for signing or approving any measures that require an advisor, while also providing guidance to the organization.

**Article VIII. Meetings of the Organization**

Meetings should occur at minimum weekly. More frequent team meetings are suggested nearer to the time of competition.

**Article IX. Constitution Amendment**

This Constitution may be amended by a 2/3 vote of OhioMOD members present at any regular or special meeting, provided that written notification of the amendments has been emailed to all team members least seven days prior to the date of the meeting. Upon passage, the amendment should be submitted to the Ohio Union Student Organization website.

**Article X. Method of Dissolution of Organization**

The organization will only be dissolved if membership falls below four members. Assets will be distributed by the Advisor in tandem with the executive officers. Debts will be paid in full before the organization can be dissolved; the executive board is responsible for overseeing this process.

**Bylaws**

**Article I. Duties of Executive Committee**

* 1. President

The President, as Chief Executive of the organization, shall supervise the organization’s affairs and activities. The President is the executive administrative, presiding and reporting officer. The President shall be responsible for public relations, publicity, and promotion of the organization’s activities. The President will work closely with the Faculty Advisor. The President is responsible completing annual president training through the Ohio Union, for registering OhioMOD as a student organization with the Ohio Union, for keeping the chapter’s information with the Union up to date, coordinating the schedule, and representing him/herself as the president of OhioMOD at all times.

* 1. Secretary

The Secretary shall be responsible for posting notices of all regular and special meetings and shall keep a permanent record of minutes of such meetings and shall post all meeting notes on the OhioMOD wiki.

* 1. Treasurer

The Treasurer shall be responsible for the financial records of the organization, for the disbursement of funds at the direction of the membership and with the approval of the Faculty Advisor, and for reporting in detail when requested by the membership. Income will be received through income producing functions approved by the membership and Faculty Advisor. The treasurer is responsible for completing annual treasurer training through the Ohio Union, as well as completing any requested audits or fund requests.

* 1. Fundraising Chair

The Fundraising Chair is responsible for organizing fundraising events and sharing information with the rest of the team.

**Article II. Standing Committees (Not needed)**

**Article III. Faculty Advisor**

The faculty advisor must attend meetings and meet periodically with student advisors.

**Article IV. Meeting Requirements**

Meetings must take place at least weekly. More frequent meetings are suggested, particularly near the competition dates.

**Article V. Bylaws Amendment**

These Bylaws may be amended by a 2/3 vote of OhioMOD members present at any regular or special meeting, provided that written notification of the amendments has been emailed to all team members at least seven days prior to the date of the meeting. Upon passage, the amendment should be submitted to the Ohio Union.