**Constitution of SAMP Connect at The Ohio State University**

*Article l - Name, Purpose, and Non-Discrimination Policy of the Organization:*

*Section 1*: Name:

The name of this student organization is SAMP Connect.

*Section 2* - Purpose:

To enhance the undergraduate experience for The Ohio State University School of Allied Medical Professions students by providing an extracurricular program which promotes professional, personal and social growth through mentorship, training, relevant experience, and peer support to provide guidance towards and knowledge about successful career paths within the progressively developing field of Allied Medicine.

*Section 3* - Non-Discrimination Policy:

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

*Article II - Membership:*

Voting membership will be defined as limited to currently enrolled Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members.

*Article III - Organization Leadership:*

Positions of leadership will have a term of one academic year. Selection will be done through an interview process. Leadership positions and duties may include any or all and are not limited to the following:

*The President* is responsible for general planning and leadership of the Professional Development Program in accordance with the statement of purpose of the organization. Additional responsibilities may include/are not limited to: running meetings, overseeing all other aspects, serving as head of the executive board, and serving as the main contact for the organization.

*The Vice President* shares presidential responsibility in shaping and executing the organization's goals. The VP also acts as an internal supervisor of the organization. His/Her responsibilities may include, but are not limited to, running meetings when the President is absent and serves as the main coordinator of mentorship programming.

*The Director of Communications* is responsible for overseeing the Marketing Department and any Marketing Managers/Officers within. Duties may include/are not limited to: marketing our events, advertising our organization to potential new members, and for general promotion within SAMP including creation of bulletin boards, flyers, signs, etc.

*The Director of Development* duties may include/are not limited to: planning meeting discussion topics, contacting guest speakers, serving as a liaison between membership and speakers for networking events, responsible for mentorship programming.

*The Director of Finance* duties may include/are not limited to: planning and managing the budget, applying for funding, collecting dues, balancing and reviewing any monetary accounts established, making sure to follow Union guidelines, processing requests for funds, reimburse receipts and costs to respective individuals if needed, and ensuring that SAMP Connect does not go into debt.

*The Director of Membership* has duties that may include/are not limited to: recruitment activities, taking attendance, preparing a list of member’s classes, compiling information of all members- resumes, address, major, etc.

*Article IV – Adviser*

The advisor of this student organization must a member of the University faculty or Administrative & Professional staff. The advisor must be certified by the Office of Student Affairs every 3 years and perform duties determined by the Council on Student Affairs. He/She will serve as a resource for the membership and executive board and assist in the planning of events and meetings.

*Article V – Meetings of the Organization:*

A meeting will be held as needed, based on other events/testing schedules/and availability of guests during the fall, winter, and spring quarters.

*Article VI – Method of Amending Constitution:*

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at one subsequent general meeting and the general meeting in which the votes will be taken. Approval should require at least two-thirds of voting members present at a general meeting with quorum.

*Article VII – Method of Dissolution of Organization:*

The organization will be dissolved if membership falls below five members. Remaining assets will be given back to the Union.

**By-Laws of the Professional Development Program**

*Article 1 – Parliamentary Authority*

The rules contained in The Constitution for SAMP Connect shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

*Article II- Membership*

Voting membership is defined as limited to currently enrolled OhioState students. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associate or honorary members. Any SAMP undergraduate student can become a member at any time. Membership will be terminated if a member does not attend at least 50% of the meetings or activities in one academic school year while an active member for all three quarters. The member may go on interim membership status for one quarter per academic year, in which they are not able to meet membership requirements due to class load, work, internships, or other reasonable excuses.

*Article III- Election / Appointment of Leadership*

Candidates need to apply for leadership positions and will be chosen by the President and Vice President. In the case that the President resigns or is impeached, a new President will be voted on by the Executive Committee.

*Article IV- Meeting Requirements*

Meetings will take place biweekly and will begin with a call to order and declaration of the agenda. To have a vote on an issue, at least 33% of members must be present to have a quorum.

*Article V- Method of Amending By-Laws*

By-laws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bringing the proposed change up for a vote at the next general meeting with a majority vote of the membership present.