

Constitution of the Racquetball Club at The Ohio State University

Article I: Name

This club organization shall be officially designated as the Racquetball Club at The Ohio State University.

Article II: Purpose

The club is committed to the promotion of the game of racquetball, and the providing of opportunities for personal development through formal and informal competition. The club's goals are: (1) to increase the popularity of the sport, (2) to increase the skill level of every participant through competitive experience, and (3) to compete as a team in local, regional, and national Intercollegiate Racquetball Tournaments.

Article III: University Regulations

Section A. Harassment and Discrimination, including Sexual Misconduct

The Racquetball Club at The Ohio State University agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section B. Hazing

The Racquetball Club at The Ohio State University agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

The Racquetball Club at The Ohio State University retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution file and CSA constitution requirements

Article IV: Membership

Section A. Membership Eligibility

Membership is open to any and all students, faculty, and staff at The Ohio State University, regardless of race, creed, color, gender, sexual orientation, etc. For full membership, a payment not to exceed \$40 annually be made to the club in addition to the completion of any and all paperwork deemed necessary by club officers. Full membership has certain privileges: (1) competition in the club ladder, (2) eligibility to compete as a member of the team in any or all of the Intercollegiate tournaments, (3) subsidization of travel and tournament expenses by the club to a degree agreed upon by the treasurer and president, and (4) any additional privileges decided upon by the officers of the club.

Section B. Membership Selection

To become selected as a member one must first successfully join The Racquetball Club at The Ohio State University's DoSportsEasy roster. For full membership, a payment not to exceed \$40 annually be made to the club in addition to the completion of any and all paperwork deemed necessary by club officers.

Section C. Membership Timeline

A non-member will become a member as soon as all the requirements are met and confirmed by the club. Membership is open on a rolling basis.

Section D. Member Removal

A member can be removed for violating any of the policies listed above. Removal will be voted on by the executive officers. If the majority votes to remove the member will be notified in writing of their charges and provided with an opportunity to defend themselves.es.

Article V: Advisor

Section A. Advisor Duties and Responsibilities

The advisor shall serve primarily in an advisory role to members of the Executive Committee. They will also be available to regular club members in the same role. The advisor shall be chosen at the beginning of the term by the Executive Committee. Advisors may not vote or hold office in the organization.

Section B. Advisor Term

An Advisor serves for one year, with the opportunity to be reappointed.

Section C. Advisor Selection

The Primary Advisor must be a member of the faculty or administrative and professional staff. Classified civil service employees, graduated administrative associates, and emeritus and retired faculty/staff may serve as co-advisors. The advisors are chosen by the officers in the club. The advisor is chosen by a vote, needing unanimous approval by a simple majority of club officers.

Section D. Advisor Replacement

In the case of an advisor being replaced, the club officers will find a new advisor who meets the requirements, and have them fully registered in place of the leaving advisor.

Article VI: Organization Leadership

Section A. Officer Positions

● President

- Communicates with the club members, sport club staff, and MERC officials.
- Reads and understands the Sport Club Manual
- Attends all Sport Club Meetings or sends a representative in their place
- Submit all registration applications to become a registered student organization
- Maintain a complete and accurate list of members
- Submit paperwork such as membership list and waiver forms
- Submit end-of-semester reports to the Sport Club Office
- Get racquetball packages

● Vice President

- The vice president will be the right hand of the president. Essential duties will be to attend any president's meetings the president cannot attend or attend with the president, be informed and up to date on what the president is currently doing in the club and assist in any way possible, be prepared to run the club on account of the president if need be.
- Serve as club representative in the president's absence
- In charge of apparel design and ordering
- In charge of tournament food preparations
- Make provisions for official, support personnel, equipment, and site preparation for all activities

● Treasurer

- The treasurer will be handling the club's finances such as collecting/depositing dues.
- Keep current financial records by documenting each expenditure and deposit
- Ensure that club members have paid membership dues
- Assist with club fundraising activities

● Recruitment

- The recruitment officer is in charge of running the involvement fair, collecting names/emails, and sending out initial emails
- During the first couple weeks, in charge of getting racquets and checking members in
- Inform and bring new members to the club
- Control and make posts on the club's social media pages

● Risk Manager

- The risk manager, if not currently certified, needs to become CPR, AED, and First Aid certified through the free courses offered to sport clubs
- Needs to get first aid kit from the Sport Club Office for tournaments held at OSU
- Needs to make sure members wear safety glasses during practices

Section B. Officer Eligibility

To be selected as an officer, a person needs to be a registered member of the club for at least one year. To be President, or Treasurer, a person must be enrolled as a full-time students, any secondary leaders must be students in good standings.

Section C. Officer Selection Process

Elections shall be held in late March/early April with the date of the elections determined by the Executive Committee. Any member may nominate or be nominated for a position on the Executive Committee. The officers will be elected by a simple majority of votes by the full members. The term of the Executive Committee shall begin in full with the academic year and end with the academic year. During the summer months, the club shall be governed by a combination of the two Executive Committees during a transition period.

Section D. Officer Removal

An officer can be removed for violating any of the university's rules, or club rules stated above. An officer can also be removed if all other officers vote for removal if the officer is not properly representing the club and school. The responsibilities will be split amongst the remaining officers or continued to be carried out by the leaving member until a replacement officer is appointed, depending on when they are being removed.

Article VII: Organization Dissolution

Section A. Dissolution Requirements

In the case the club can not provide the required amount of officers or people, or the club is unable to sustain itself anymore, it can be proposed to be dissolved. This is decided by the officers, in order to dissolve the club officers must unanimously vote to dissolve along with at least 2/3 of the club members voting in favor as well.

Section B. Dissolution Procedures, including Assets and Debts

If dissolution occurs, all debts must be paid off, under no circumstances may there be any debts left to The Ohio State University or its entities. Any physical assets such as rackets, gloves etc., must be donated. Any remaining balance of the account should go towards paying off debts, any remaining funds should be given to a non-profit or university department. All of these responsibilities should be carried out by the remaining officers, splitting duty's however is seen fit.

Article VIII: Constitutional Amendments

An amendment to the constitution may be proposed at any club meeting by any member or officer. All club members will be provided with written copies of the constitution and proposed changes at the expense of the individual proposing the change. The change may then be voted on by a quorum of the membership at a club meeting no sooner than one week after the proposal is made. A three-fifths majority is necessary to amend the constitution. The constitution can additionally be modified by the Executive Committee in the interests of the club with a simple majority between officers.

