

Updates to Student Organization Trainings for Spring Semester 2020

Below is information about temporary changes being made related to president, treasurer and advisor in-person trainings for spring semester 2020.

All in-person training sessions will be offered virtually via CarmenZoom for spring semester 2020. From the [Student Organization Training webpage](#), you will need sign up twice – once to add yourself to the roster in the Management System (using name.#), and once to register for the specific Zoom session (using name and email). After registering with Zoom, you will receive an automated email with a user-specific link for the virtual training. This will be used to verify your attendance so please do not share your specific link with others. Our team will also send a reminder email a couple days before your training session.

The president, treasurer and advisor trainings that were scheduled for March 16 have been rescheduled to later dates so they do not occur during spring break. Check the [Training webpage](#) for the full list of sessions available.

All other [annual registration requirements](#) are regularly completed in the [Student Org Management System](#), so no changes will be made to president and treasurer online training modules, general online updates (directory info, roster, constitution and goals), and advisor approvals of registration and goals.

Advisors must complete training every two years and may not recertify online in successive years. Advisors who are eligible to complete the online recertification, instead of in-person training, will still have that option via the Student Org Management System.

All annual registration requirements must be completed by the spring deadline of April 15 (or within 60 days of starting registration for brand new orgs) in order to achieve Active status.

If you think your organization will be unable to meet the April 15 registration deadline, please contact us at csls@osu.edu. Our student org team will consult with you to identify resources and solutions moving forward. Please contact us before April 15 for full consideration.

Please contact csls@osu.edu with any questions about these temporary measures or for assistance registering for trainings.