Updates to Student Organization Operating and Programming Funds for Spring Semester 2020

*Last updated April 1, 2020*

Below is information about temporary changes being made related to CSA Operating and Programming Funds for spring semester 2020.

**Operating Funds**
Student organizations may request operating funds by the regular deadline of April 1. All operating funds audits must be submitted by the regular deadline of May 1.

**Programming Funds**
All student organization programs approved for programming funds between March 16-May 9 are cancelled. In-person programs may not be held on campus during this time. If you would like to revise your program to offer it virtually, please submit an updated budget and program description to CSAfunding@osu.edu by April 1 for consideration.

We will provide future guidance on events that may be planned after May 9.

For cancelled programs, CSA will reimburse any purchases/ payments made on or before March 18 with the submission of an audit and receipts. If program purchases/ payments exceed the available balance of programming funds for a student organization, those additional expenses will be the organization’s responsibility.

Programming Funds applications will be accepted by April 15 for programs held June 1-August 15. Please note, if university protocols change, it’s possible these approved programs may need to be cancelled or moved to a virtual method of delivery.

Programming Funds applications will be accepted by July 1 for programs held August 16-October 15. Please note, approvals will be conditional based on the availability of funding for the upcoming academic year.
Audits, Checks and the Resource Room
Student organizations may submit audits and receipts via email to CSAfunding@osu.edu rather than in-person at the Resource Room. We will follow our regular submission deadlines where operating funds audits must be received by May 1 and programming funds audits must be received within 30 days of the program.

Operating and programming funds checks will be mailed to your student organization. When you receive confirmation that your check is ready, please provide the name and mailing address of the recipient. Please note, the recipient must be listed on the organization roster in the Student Org Management System. If you are unable to make arrangements for your check within 90 days of being issued, expired checks will be reissued.

Please note, the Ohio Union and Resource Room are closed until further notice.

Please contact CSAfunding@osu.edu with any questions or for assistance with these temporary measures.