

**STUDENT ACTIVITIES****Resource Room Services**

Registered student organizations have access to a line-of-credit to be used in the Resource Room. Student organizations must have an active status with Student Activities to access their line of credit. The **annual line of credit is worth \$250.00** and may be used on the following:

ITEM	PRICE	ITEM	PRICE
<b>Printing/Enlarging</b>		<b>Paper by the Ream</b>	
Copies B/W (per sheet)	\$0.10	Ream of Copy Paper	\$5.00
Copies B/W on Color Paper/ Cardstock	\$0.15	Ream of Paper 11x17	\$8.00
Copies B/W on 11x17 Paper	\$0.25	Ream of Cardstock	\$10.00
Copies Color	\$0.25	Ream of Color Paper	\$15.00
Copies Color on Color Paper/ Cardstock	\$0.30		
Copies Color on 11x17 Paper	\$0.75	<b>Ballooney</b>	
Poster (24x31)	\$20.00	11" Solid Color Latex Balloon	\$1.00
Poster (36x48)	\$38.00	11" Printed Latex Balloon	\$1.25
		18" Solid Color Foil Balloon	\$2.00
<b>Miscellaneous Services</b>		18" Printed Foil Balloon	\$2.50
Binding with cover/back	\$1.50	Foil Weight	\$1.00
Cardstock (per sheet)	\$0.10	<i>All balloons in the Ohio Union must be properly weighted by Resource Room</i>	
Construction/Color Paper (per sheet)	\$0.05		
Envelopes	\$0.10	<b>Lamination/Binding</b>	
Foam Core Board 30x20	\$6.00	Lamination 8.5 x 11	\$1.25
Folder – 2 Pocket	\$0.15	Lamination 11 x 17	\$1.75
Folder – Manila	\$0.10	Lamination Poster	\$5.00
Label Sheets	\$1.50		
Nametags (per sheet)	\$2.50	<b>Button Services</b>	
Post It Pads	\$20.00	Button 1"	\$0.25
Posterboard	\$1.00	Button 2.25"	\$0.35
Tri- Fold Board	\$6.00	Button 3"	\$0.50
<b>Maximum Can Buy</b>			
Paper Prints/ Copies	250 prints, per day		
Ream of Paper	3 reams, per organization		
Ream of Cardstock Paper	1 ream, per organization		
Balloons	60 balloons, per balloon order		
Posters	3 posters, per day		
Buttons	50 per size, per day		
Folders	10 folders per day		

### Using the Line-of-Credit

Resource Room services may be used by any member of a registered and active student organization. Membership will be verified on the student organization's roster. Students not listed on the roster will not be permitted to spend against an organization's line-of-credit.

### Additional Resources

As item availability permits, organizations may use butcher paper, regular markers, rubber bands, Ellison Letter Cut-Outs, sidewalk chalk, office supplies, arts & craft supplies, paper cutter, faxing and scanning machines, all at no cost.

### Equipment Reservation and Usage

- The three listed leaders of a student organization may check out various equipment including: megaphones, cash boxes, bean bag toss games, Popcorn Machine, Snocone Machine and associated supplies.
- All equipment is reservable for up to **ONE** day with BuckID, and are due back by 12:00 noon the following day.
- Students may check out laptops for use in the KBK Center or Ohio Union for **UP TO FOUR HOURS** with BuckID.

We also have assorted games, including:

Apples to Apples	Dominoes	Playing Cards	Trivial Pursuit
Battleship	Heads Up	Poker Chips	Trouble
Bocce Ball Set	Jenga	Scattogories	UNO
Checkers	Jeopardy	Scene It	5 Second Rule
Chess	Loaded Questions	Scrabble	
Chinses Checkers	Memory	Sequence	
Connect Four	Monopoly	Sort It Out	
Cranium	Parcheese	Star Poker	

Resources/services not provided may be supported in a number of ways, including but not limited to: organization operating funds, member dues, fundraisers, or partnerships with other campus departments or organizations.

### Individual Student Use

Students not involved in an organization are eligible to use the services provided by the Resource Room. Individual students **are not** given a line of credit; however they are able to purchase services and/or supplies from the Resource Room at the rates stated above.

We welcome ideas for new resources/services. Please contact Johnnie [Jordan.597@osu.edu](mailto:Jordan.597@osu.edu)

**Student Activities Resource Room**  
**in the Keith B. Key Center for Student Leadership and Service**  
**2095 Ohio Union | 614-292-8763**  
[activities.osu.edu/involvement/student\\_organizations/](http://activities.osu.edu/involvement/student_organizations/)