Online Module Notes and Questions

Treasurer

Key Roles in my Organization

I understand the role of the treasurer to be…

I understand the role of the president to be…

One way that I want to have a strong relationship with my president is…

I understand the role of the advisor to be…

One way that I want to have a strong relationship with my advisor is…

Organization Finances

A budget should include…

My organization can apply for up to $________ Operating Funds each year. The only person who can apply for Operating Funds for my organization is the _________________. We can apply for Operating Funds between ________________ and _________________. Operating funds are issued in advance. Operating Funds audits are due _________________. An audit should include receipts that are ________________, ________________, and ________________.
My organization can apply for up to $_________ Programming Funds each year. The only person who can apply for Programming Funds for my organization is the ________________. We can apply for Programming Funds during _____ specific windows throughout the year. Programming funds are issued __________________ and only after an audit has been submitted. Programming Funds audits are due ___________________. An audit should include receipts that are _____________, _____________, and _____________.

Audits…

1) Are due when…
   
   For programming funds?

   For operating funds?

2) Should include what?

3) Are turned in where?

Circle all that are true…

- Organizations should be financially self-sufficient
- Organizations should only rely on CSA funds
- Organizations can only utilize Coke product at on-campus programs
- Organizations are able to use Ohio State’s tax-exempt status
- Organizations are limited on how they can use fundraised money
- Organizations may set dues at any amount that matches their needs
One creative idea I have for fundraising is…

Annual Registration Requirements

My organization is a part of the ____________ registration window. We must complete all registration requirements between ____________ and ____________.

The registration requirements include:

- The ____________ must complete training every ____________ year(s).
- The ____________ must complete training every ____________ year(s).
- The ____________ must complete training every ____________ year(s).
- The president must submit the following online forms:
  - o
  - o
  - o
  - o
- Advisors must submit two rounds of approval. They must approve:
  - o
  - o
Circle all that are true…

- Clery Reporting is a registration requirement
- My president should complete all training requirements on their own
- There are benefits to my organization completing annual registration
- I am responsible for completing my training requirement

Resources for Student Organization

*Key campus resources available to my organization that I want to check out are…*

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Final Thoughts

*My top three takeaways are…*

1) 

2) 

3)
Questions I have that are still unanswered are…

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