MISSION STATEMENT
To enrich the lives of our communities and members through the performance of artist-level choral music; to foster an inveterate brotherhood among members; to develop lifelong audiences and performers of classical music.

HISTORY
The Ohio State University Men’s Glee Club was organized in 1875. It is the oldest of hundreds of student organizations available to students at the university. The group has exemplified the university’s dedication to tradition, excellence, and diversity. During its history the group has garnered worldwide accolades. Most notably, the Men’s Glee Club was unanimously declared “Choir of the World” in 1990 under the direction of Professor James Gallagher in Llangollen, Wales. The OSUMGC was the first male chorus and the first ensemble from the United States to win the competition. The Men’s Glee Club has performed at many OMEA, MENC, and ACDA conventions, proudly representing the university at state, regional, and national levels. The OSUMGC still frequently travels. Recent trips have included New York City, Cincinnati, Ohio, Hilton Head, South Carolina and Atlanta, Georgia.

MEMBERSHIP
Membership in the OSU Men’s Glee Club is by audition and permission of the conductor. Auditions are held in the first week of fall semester for general membership and at the director’s discretion for any special circumstances. Members are expected to demonstrate high levels of vocal ability, as well as rhythm, pitch, and reading skills.
Men’s Glee Club
The organization prides itself on maintaining a pedestal of prestige. MGC members should remember and demonstrate this philosophy at all times. Every member of the group must be contributing positively in order for the organization to flourish. Traditionally, over sixty percent of the group’s membership consists of non-music majors, representing virtually every college of the university. Diversity, in all conceivable aspects, enhances the potential and experience of the OSU Men’s Glee Club. This diversity should be honored at all times. Lastly, as membership is completely voluntary, personal commitment, performance, and cooperation are necessary to make the OSUMGC the most successful and enjoyable group it can be. When representing the Men’s Glee Club, both at home and abroad, the members must conduct themselves with respect and professionalism. Profanity in uniform and in the presence of fans and patrons reflects poorly on the group and should be avoided. When being hosted by an organization, members must remain tactful and respectful toward that organization.

Statesmen
An ensemble of 12-16 members, the Statesmen represent the Glee Club in many run-out functions throughout the year. Entrance into the ensemble is based on audition and voice-part need. The repertoire of the Statesmen is musically diverse, and specializes in “lighter” selections.

LEADERSHIP
The Men’s Glee Club operates under a horizontally-integrated power structure that allows all members to share problems and solutions effectively, and allows for those ideas to be delegated to the appropriate leadership. All members fall under one of four tiers of involvement: Conductor and assistants, Executive Board, Committee members, and general members. All positions are attained by either election, appointment, or audition.

Conductor
The conductor of the MGC is appointed by the Director of the School of Music and has final say on all issues regarding the Men’s Glee Club. No member of the MGC Executive Board ranks higher. It is the responsibility of the Executive Board (or any MGC member) to contact the conductor with concerns.

Executive Board
The Executive Board of MGC consists of five positions: one President, and four Vice Presidents who serve as chairmen of Musicianship, Finance, Operations, and Communications committees. Candidacy for President is available only to members entering at least their third year of participation during their elected time. Vice Presidential positions may be filled by members of any year. Officer elections are held at the end of every spring semester for the next academic year (the length of one term).
Candidacy for any position is contingent upon a 2.5 minimum cumulative GPA and the completion of a one-page letter of intent.

**President**
The President is responsible for organizing and facilitating all executive meetings. He serves as the primary contact for the conductor and the university at large, particularly concerning MGC’s Student Organization status through the Ohio Union. The President will attend annual President training through the Ohio Union, and represents the membership of MGC through conflicts. He holds a *de facto* position on all committees, assists in appointing committee members, and manages large-scale projects and trips alongside the conductor.

**Vice Presidents**
Each Vice President is responsible for appointing members to his respective committee with the help of the President, facilitating committee communications and meetings, as well as delegating duties to committee members. He will be expected to report his committee’s undertakings and progress to all executive meetings and to the conductor as needed. One VP will be appointed by the conductor at the start of every elected term to serve as second-in-command to the President. This VP will oversee presidential responsibilities in the President’s absence for that term, and the conductor reserves the right to redact these responsibilities and re-appoint another VP to the task as he sees fit.

**VP of Musicianship:** The VP of Musicianship raises the musicality and artfulness of the ensemble as a whole. He manages section leaders and their daily attendance, and he oversees all aspects of autumn tailgates. The VP of Musicianship serves as the primary contact for the Statesmen, graduate student leadership, and the music library. He is responsible for posting translations and other music to the Carmen webpage, assisting the conductor with recording procedures, and managing the bell choir along with the VP of Operations. Members should contact him with concerns and questions about the musical aspects of MGC and its rehearsals before approaching the conductor.

**VP of Finance:** The VP of Finance funds the initiatives of MGC through the accounts he manages the conductor. He is responsible for all money flowing into and out of the organization, especially for matters of apparel, wardrobe, awards, and recording sales, working with the VP of Musicianship for the latter-most. He represents the MGC on all financial considerations after the conductor, reports the status of all MGC accounts to the conductor and Executive Board, and will attend annual Treasurer training through the Ohio Union. Members should contact him with concerns about social fees and other expenses associated with MGC before approaching the conductor, excepting any matters a member deems personal or sensitive enough to bring straight to the conductor.
**VP of Operations:** The VP of Operations supervises behind-the-scenes logistics to provide a seamless and meaningful MGC experience for members. He oversees all equipment related to rehearsals and performances with the conductor as well as its transportation, and he supervises all events and parties associated with MGC. The VP of Operations over-sees planning and execution of the annual Spring Banquet along with the VP of Finance, and directs the First Year Member Experience, particularly through the Big / Little Program. He directs matters of recruitment and community service; members should contact him with matters concerning MGC property and the social well-being of MGC before approaching the conductor.

**VP of Communications:** The VP of Communications furthers the reach and impact of MGC on the world stage. He operates all social media platforms affiliated with MGC, receiving event-specific help from the VP of Operations, and upkeeps its website. The VP of Communications crafts all emails representing MGC under the conductor’s supervision. Serving as MGC Historian (supervising any work with University Archives), he also oversees Alumni relations and all photography related to MGC. Members should contact him with concerns about MGC’s social media presence and email issues before approaching the conductor.

**Election Procedure**
Officer elections are conducted by outgoing MGC officers. If less than two MGC officers are available to administer the process the Conductor will appoint graduating members to assist. Any incumbent seeking election to the same or different office must recuse himself from assisting in the election process. Any incumbent must follow the same processes as a person seeking office for the first time. In the case of all officers running for re-election, the conductor will appoint a three-person committee to administer the election process.

Members are eligible to run for President if they are entering their third year of membership or later. Members entering their second year or later are able to run for up to two VP offices. Each office requires a separate letter of intent. Officers are elected in the following order: President, VP of Musicianship, VP of Finance, VP of Operations, VP of Communications. Letters of intent are distributed to the club immediately following the rehearsal before the election is scheduled to occur. On the day of the election, each candidate presents a short speech and receives questions. Each presidential candidate receives 4 minutes for a speech and 4 minutes for questions (time not taken for the speech can be used for questions). Each vice-presidential candidate is allowed 3 minutes for a speech and 3 minutes for questions (again, time not taken for the speech can be used for questions). After all candidates have taken their turns, members vote by secret ballot and the votes are counted by the individuals administering the election. The winner is announced immediately, and if that person had planned to run for subsequent elections, he is removed from those races.
The official transfer of power occurs at 5:05pm on the last day of classes in spring semester.

Removal of Incumbents
Any member of the club can start a petition in order to attempt to remove an officer whom he thinks is failing to uphold his basic duties. The petition will have to have one-third of the current club’s support. If this is achieved, the nominated officer will then have to submit a letter to all of the members outlining what he has done so far this academic year. The officer will also have to give a short speech to the club. After reviewing this letter and hearing the speech, the members will all vote on whether or not to remove this person from their elected office. In order for the officer to be removed, at least a two-thirds vote for removal must be received. An incumbent that is removed is barred from pursuing an elected office until the election for the next academic year.

Vacancies
Any officer position of the Men’s Glee Club shall be considered vacant as a result of a removal vote or upon receiving a letter of resignation. The club is to be notified of the vacancy within 72 hours. Upon notification, members of the club have one week to submit a letter of intent to the Executive Board. After that time, the remaining Executive Board will vote to fill the vacancy. The vote requires a three-fourths (3/4) majority. The winner will serve in the role until the end of the current term.

Committees
In order to function at the highest levels of excellence and innovation, The Men’s Glee Club divides its operations among four committees, headed by Vice Presidents, and chaired by general members appointed to Committee positions. Committees are designed to be flexible, inclusive spaces, that allow more members to gain familiarity with the varied protocols and endeavors associated with running the club, for responsibilities to be spread among a larger proportion of members, and for more voices to enter problem-solving conversations.

Appointment
The Executive Board (in consultation with the conductor) is responsible for appointing no more than five members to sit on the committees they chair. Members may apply to join up to three of the four committees — Musicianship, Finance, Operations, Communications — knowing that, should they be selected, they may sit on only one committee per term. Applicants including committee incumbents will submit a one-page letter of intent at the beginning of each term (i.e. the end of a given school year after the next Executive Board has been elected) to that incoming Executive Board, and await appointment from them and the conductor. Members unable to participate in MGC Spring Semester are still welcome to participate in a committee for the Autumn Semester, but only after explicitly detailing their plans in their letter of intent.
Mentorship
In order to encourage year-to-year growth on the ensemble’s successes and innovations, VPs should strive to appoint members of all years of MGC experience to their committees to foster mentorship relationships within committees. First years and prospective committee members are encouraged to seek permission via VP to sit in on a committee meeting or present an agenda item they provide. Vice Presidents may seek Conductor permission to appoint current first years to sit on a committee they have shown consistent interest in during the Spring semester. These first years may exceed the five-person maximum previously stated, provided that they submit a one-page letter of intent to the Executive Board and agree to be held to the same standards as other committee members. Understanding the inertia involved in this process, committee members may appeal to the Executive Board and conductor to join another committee mid-year, pending the committee they seek to join doesn’t exceed the five-member maximum through their membership. It should be noted that the President does not form his own committee, nor is he required to attend all committee meetings in order to oversee their operation.

Responsibilities
The Vice President of each committee is responsible for taking initiatives assigned by the conductor and Executive Board to his committee, to be delegated and completed by the membership, including the VP himself, considering the strengths, interests, and experience of committee members. Concentrations and tasks for each committee include:

Musicianship: Tailgates, section leading, attendance, Carmen uploads, Statesmen administration, graduate student leadership, recordings, bell choir, music library (NB: any graduate or doctoral students working with MGC are de facto members of this committee, not to be counted towards the five member maximum; four of the remaining are necessarily section leaders).
Finance: Accounts, apparel, wardrobe, awards, recording sales.
Operations:
Equipment, transportation, event / party planning, banquet planning, Big / Little Program, recruitment, community service.
Communications:
Social media, emails, alumni relations, historicization, photography.

ATTENDANCE
MGC members must attend every class rehearsal (M-W-F, 4:10-5:05pm). Additional rehearsals, such as retreats, may be added at the discretion of the conductor (MGC policy requires that the conductor announce extra rehearsals one month in advance). Attendance at such rehearsals is mandatory and will be treated as a regular class rehearsal. Failure to attend a rehearsal will count as one unexcused absence. Three
unexcused absences in one semester will result in the lowering of the student’s grade by one letter. Petitions for excused absences must be presented to the conductor and section leader prior to the rehearsal time. The conductor has sole discretion to decide what is, and what is not, considered an excused absence. If an excused absence is granted it is expected that the individual will be responsible for anything he missed while absent (rehearsal time, announcements, music distribution, etc.).

Concert Attendance
An unexcused absence from a performance will automatically warrant the assignment of a failing grade (E) for the quarter. In addition to the failing grade the conductor may remove the offending member from the ensemble. Excused absences from concerts are rare but petitions may be presented to the conductor.

Tardiness
Punctuality and being prepared to sing are expectations. “Prepared to sing” includes the possession of music, pencil, and any other materials deemed necessary by the conductor. Being unprepared to sing constitutes being tardy. Two (2) “tardies” equates to one unexcused absence. If a member is tardy they must report their attendance to the section leader or risk being marked absent. A member will only be considered tardy if he arrives in the first 20 minutes of class. After 4:30pm, the member will be marked as absent.

Tailgating Attendance
At home football games MGC members walk around campus singing Buckeye tunes for the thousands of fans cheering the Buckeyes on to victory. Members leave Weigel Hall about 3 hours before game time and visit locations such as the Ohio Union, the Oval, and various parking lots/garages and colleges. Attendance will be taken and all MGC members are expected to attend four tailgates. Failure to meet attendance requirements will result in the assessment of two unexcused rehearsal absences. Tailgating is a spirit-filled activity and a vital component of the MGC’s annual fundraising. In addition, tailgating helps teach first year members many MGC traditions as well as the Buckeye tunes. Members should discuss with the conductor any circumstances that might preclude the fulfillment of this requirement.

Run-out Events Attendance
The singing presence of the MGC is requested at several smaller concert venues, fundraisers, etc. throughout the year. While the Statesmen are often responsible for such events, sometimes attendance of a larger group is preferred. In such instances, sign-up sheets will be posted and events announced in class. These events are crucial to financial success of the MGC. Due to the unpredictability of run-out scheduling, it is understood that conflicts may exist and therefore no penalty will be assigned to a member who is unable to attend a run-out. However, any member who signs up and does not show up
to the event will be assessed an unexcused absence. Please note that these events can often take the place of one tailgate (i.e. a member could attend one run-out event and two tailgates instead of three tailgates). However, please don’t assume that this will always be the case. These matters and details will be made known to you upon the presentation of the run-out event.

**MUSIC AND FOLDERS**
Each MGC member will be assigned music. Music is considered School of Music property. Failure to return School of Music property will result in financial penalties and a grade of “I” until restitution is made.

The repertoire of the group is extensive and varied, and requires rehearsal outside of rehearsal time. Such activity should be considered the homework of the Men’s Glee Club. Tools will be given to help members memorize music, such as recordings to practice with, at the discretion of the conductor. The conductor can and will make use of random music checks to ensure the progress of memorization of individuals within the group. Such checks may be done in quartets, octets, or individually.

**FINANCIAL OBLIGATIONS**
For The Men’s Glee Club to succeed in its varied goals, all members may expect to incur financial costs in order to present a unified ensemble, to participate in bond-forming traditions with other members, and to provide resources like food to the ensemble throughout the year. Below is a breakdown of several costs associated with membership.

**Social Fees**
Each MGC member must pay a Social Fee. This money helps defray the cost of various social events throughout the year, including food at retreats. Social fees are $30 per academic year. Members have the option of spreading their social fee payment across two semesters by paying $15 per semester. Social fees must be paid in full not later than the end of the second week of the quarter. Social fees are nonrefundable. An additional charge of not more than $25 will be assessed for the annual spring banquet (attendance required).

**MGC Attire**
While the MGC provides blazers to each member, other parts of MGC attire are the responsibility of each individual (see Uniforms). These costs will only be accrued when a member first joins the group as the uniform parts can be worn for the entirety of an MGC member’s career.

**Travel**
The MGC endeavors to use the power of the group to raise funds for travel. Travel costs not covered by the MGC will be announced and detailed well in advance.
NOTE: These costs are not intended to preclude members from full participation in MGC activities. Any member with extenuating financial circumstances should discuss his situation with the conductor.

Uniforms
As referenced in the Financial Obligations statement, the uniforms of the ensemble serve to create unity and reflect pride in oneself, in the university, and in the heritage of the Men’s Glee Club. Some items are purchased by members, while others are MGC property, to be assigned to and returned by members, at the start and close of each academic year. These pieces combine into several different outfits members can expect to wear throughout the year, such as:

Formal Performance Attire
- Garment Bag: Property of the Men’s Glee Club and must be returned
- Scarlet Blazer: Property of the Men’s Glee Club and must be returned
- MGC Tie: Must be purchased from the Men’s Glee Club
- White Dress Shirt: Purchased by each member with specific style requirements
- Dress Slacks: Purchased by each member with specific style requirements
- Black Belt: Purchased by each member on his own
- Black Dress Socks: Purchased by each member on his own
- Black Dress Shoes: Purchased by each member on his own

The Wardrobe Manager assigns all MGC property (blazer, garment bag). Any singer not returning in a subsequent semester will be required to return these items to the Wardrobe Manager, and all members will return MGC property at the conclusion of the academic year. The repair or replacement cost of any lost, stolen, damaged, or missing item shall be the sole responsibility of the student to which it was originally issued. For any items not returned promptly, a hold will be placed on the member’s university account until the items are returned. If necessary, the police may be called as a last resort.

Travel attire
- MGC Polo: Purchased by each member from MGC
- Khaki Pants: Purchased by each member on his own
- Black Belt: Purchased by each member on his own
- Black Socks: Purchased by each member on his own
- Black Dress Shoes: Purchased by each member on his own

It is each member’s responsibility to care for all parts of the uniform. MGC will provide a garment bag to aid in the care of the uniform and all uniform parts should be transported in the garment bag. Wrinkled and/or dirty articles of clothing will not be tolerated; blazers, shirts, and slacks must be clean and pressed; shoes are to be appropriately shined. Cologne is not to be worn to any concert. Long hair is to be neatly tied back in a ponytail fashion and facial hair is to be well kept and groomed. Finger rings, earrings and any other jewelry should
be exhibited in good taste and in accord with the image of the MGC. Unobtrusive, non-beeping watches are permitted. Individual embellishment of the formal and/or travel attire is strictly prohibited. This includes but is not limited to ball caps, ribbons, and wallet chains. Lapel pins that reflect well on the Men’s Glee Club are acceptable, as long as they are one inch in diameter or smaller and do not distract from the uniform look of the group. Questions regarding the acceptability of pins or any other accessory are to be directed to the Executive Board. Sunglasses are permitted outdoors only and prohibited during any performance in uniform.

Before any performance, the membership will receive instructions on how to dress upon arrival, any uniform changes during the day, and how to dress upon departure. Uniform changes should occur simultaneously throughout the ensemble, so that no two members are ever seen in different “states” of attire by audience members. Whenever in public, the uniform should not be worn in pieces. Ties should be tied and shirts should be buttoned and tucked in.

Buckeye Attire
Casual attire that denotes affiliation with The Ohio State University, our football team, and/or our marching band. Clothing items that feature the many logos, colors, and symbols, of Buckeye Nation are encouraged, including hats, jewelry, and outerwear, weather depending. These outfits are worn by the whole ensemble when MGC tailgates and performs across campus on home game days during the football season. When selecting Buckeye Attire, members will do well to keep in mind Conductor Robert J Ward’s advice: “When you see a group of people wearing the other team’s colors, walk over to them and say ‘Hi I’m with the Men’s Glee Club. Thank you for visiting our campus, good luck today.’” This spirit of inclusion should be reflected in members’ outfit choices – when representing the MGC, members cheer for the Buckeyes, not against their opponents, even That Team Up North.

Uniform Inspection
Section leaders, the wardrobe manager, Executive Board members, or the conductor can perform uniform checks (both concert wear and travel attire). The conductor, or the Executive Board under the guidance of the conductor, will remove from the performance any member found not in compliance with uniform specifications. Blatant uniform violation is equivalent to an unexcused absence from a concert and will result in a failing grade (E) for the semester.

The Men’s Glee Club uniform parts should be treated with respect at all times. Blazers may not be worn outside of official MGC events, without permission of the Executive Board, and ties and polos should be worn respectfully and appropriately. Though these items are owned by individual members, they still represent the group and should be treated as such.
BEHAVIOR POLICIES
The general policy of the MGC on the matter of conduct is that all MGC members, when representing the MGC at rehearsals or public functions, will act appropriately. The following policies specify the position of the MGC on serious issues of misconduct. This list is intended to be representative – not exhaustive. The Conductor and the Executive Board will deal with inappropriate actions by MGC members.

Statement of Diversity
The MGC embraces diversity in all its manifestations. Any comment or action that targets a particular race, religion, culture, sex, sexual orientation, age, or physical or mental ability will not be tolerated and will be treated as discrimination. Anyone in the group who believes he is a victim of, or witness to, an act of discrimination should immediately contact the Conductor.

Hazing
State law, University rules and regulations, and MGC policy strictly forbids hazing of any form. MGC members found to be in violation of this policy will meet with the Conductor and Executive Board and, if necessary, be reported to the University.

Humor
While humor is necessary and encouraged for the good will and productivity of the ensemble, said humor should be crafted tastefully and in consideration of all MGC members. Intelligent humor may offend; thoughtless humor will harm. Harmful humor thrives in the absence of intelligent humor and should be avoided.

Substance Abuse Policy
No member of the MGC will come to a rehearsal or performance in possession of, or under the influence of, any mind-altering substance. Any member violating this policy will be removed from the performance or rehearsal. Additional penalties may include a failing grade for the semester, suspension, removal from leadership position/office, or removal from the ensemble.

Ohio law prohibits alcohol consumption on chartered buses. Nor is alcohol allowed on or under a bus. The use of alcohol, tobacco, and other drugs is prohibited when wearing the MGC blazer, tie, uniform polo, or insignia. Questions regarding responsible alcohol consumption should be directed to the Conductor. Any MGC member found to be in possession of an illegal substance may be removed from the ensemble, assigned a failing grade, and reported to the University for appropriate disciplinary action.

Language
The use of inappropriate language (profanity or distasteful conversation) will not be tolerated whenever members are representing the Men’s Glee Club.
Traditions
As the oldest organization on campus and with a rich heritage, The Ohio State University Men’s Glee Club maintains traditions that aid to fraternally bond members of the organization. While most traditions are predicated on the intent of having fun and being funny, the actions resulting from these traditions should never violate any standing MGC policy. The following list may not be inclusive.

Carmen at Mortar Board Court: After every performance not in Weigel Hall, MGC members meet at Mortar Board Court (after the buses are unloaded) to sing the OSU Alma Mater, “Carmen Ohio” written in 1903 by MGC alumnus, Fred Cornell.

Finger Snap: According to tradition, the MGC performed at a Catholic girls’ school at which clapping was prohibited. In response to the stellar performance given, the girls wildly snapped their fingers. The MGC has, ever since, used this means of showing approval.

Hiss: When a MGC member does something they should not have, a “hissing" sound is emitted by all other members to show disapproval. Hissing should only be used as a form of group upbraiding, and must never be directed to members for inappropriate reasons or towards outside, unsuspecting civilians. This tradition should never be practiced in public.

Oval Singing: After rehearsal on warm days during the fall or spring quarter, MGC members may be requested to proceed to the oval to sing Buckeye tunes.

Men’s Glee through the Six: During Saturday tailgate events, all members, especially those who have not done so already, are cheered on to jump through the golden statue of the number 6, found in the Numbers Garden near Dreese Hall.

Jokes: In an effort to become acquainted with members of the group, members are given the opportunity to introduce themselves, tell where they’re from, and give a joke or story to the members of the MGC. Tasteful jokes will be rewarded with thunderous praise from the group, while tasteless jokes will not.

Newsletter: Produced randomly (usually for bus rides) and seemingly anonymously, the MGC Newsletter allows a chance to muse about current events. The content of the Newsletter should not be in conflict with the Statement of Diversity.

Tommy Boy: In the mid-1990s, the world was changed forever by the lovingly ridiculous antics of one, Christopher Farley. Sadly, Mr. Farley was called to his grave as a very young man. Out of respect for him and the cinematic genius of the film, “Tommy Boy” is watched on major road trips.
“Hey-Nonny” and “In the Halls”: Another means of any member of the group chiding another member of the group, these songs allow members the chance to display their lyricism and musically creative skills.

**Partnership with WGC:** As two of Ohio State’s finest student organizations, the Men’s and Women’s Glee Clubs often collaborate. Respect between the two groups is paramount. Members of the MGC are encouraged to make friends and work together with members of the WGC.

**BANQUET AND AWARDS**

The annual banquet takes place shortly after the group’s last performance. The banquet is a time to reflect on the memories established over the past year. The banquet will include closing remarks from the Conductor and a series of award presentations by the officers. The first segment of the awards is the recognition of all members. Different gifts may accompany recognition of a member, depending on the length of his tenure with the group. Secondly, a handful of less serious, gag-type gifts are awarded to various members of the group for the actions/behaviors that have brought them their fame. Finally, the most important of all awards is the James Gallagher Spirit Award. Mr. Gallagher directed the Ohio State University Men’s Glee Club for twenty-one years. The award is given, by a vote of the membership, to an individual with at least three years of service to the group. The winner should be the member who best demonstrates a devotion to excellence, who exudes the pride associated with being a Buckeye, and moreover a member of the OSU Men’s Glee Club. Their commitment to the love and betterment of the organization should have been evident in all his actions.

The election process is as follows:
1. List of eligible names (third-year members and up) is presented via printed list to MGC membership
2. First ballot: each MGC member votes for two names. List of names is then reduced to three.
3. Final ballot: Each MGC member votes for one name. The name with the most votes is declared the winner.

**NOTE:** In case of a tie in either #2 or #3 a run-off will be conducted.
NON-DISCRIMINATION
The OSU Men’s Glee Club does not discriminate on the basis of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

CONCLUSION
The Ohio State University Men’s Glee Club is an organization with a long-standing reputation for excellence. The traditions and pride associated with this group are greater than any one member or director. It is the duty of MGC members and the MGC leadership to uphold this reputation wherever we go, and to represent the organization and the university in a manner befitting our heritage.

REVISION CLAUSE
It is the responsibility of the MGC Executive Board and Conductor to ensure that this document is reviewed and revised in order to meet the changing needs of the group. To officially change the handbook, the change must be approved by the Conductor.
The Ohio State University
Men’s Glee Club
2016-2017 Syllabus

Conductor: Dr. Robert Ward
Office: Weigel Hall #314.
(o) 292-4622.
ward.539@osu.edu
Office Hours: By Appointment

COURSE DESCRIPTION
The Men’s Glee Club is open, by competitive audition, to students from a variety of academic disciplines. Repertoire is chosen from a broad range of music styles, including world music, motets, secular music, folk music, and works with orchestral instruments.

COURSE OBJECTIVES:
1. To prepare and perform quality choral literature that encompasses a wide range of styles and historical periods.
2. To assist singers in the realization and development of their vocal instrument.
3. To develop/improve music reading skills. This includes note reading, rhythmic accuracy, sight singing, and aural acuity.
4. To nourish, rekindle, or instill in all members the joy of choral singing.
5. To represent and maintain Ohio State University’s long tradition of excellence in choral/vocal music.

PREREQUISITES
Audition and/or permission of the conductor.

CONCERT / REHEARSAL DATES
A calendar for the 2014-2015 academic year is posted on the Men’s Glee Club Carmen page. All singers should immediately reconcile these dates with their personal calendars. Conflicts must be resolved with the conductor. Changes in the calendar will be communicated, in writing, to the student not less than two weeks prior to the schedule change.

EVALUATION
Grades are assigned on the basis of attendance, preparation of assigned music, consistency in rehearsal as regards intensity and musicality, and the conductor’s overall
evaluation of the student’s individual progress and contribution to the ensemble over the course of the semester. The quality of a student’s performance in all of the above mentioned aspects of the course will be indicated by the following letter grades and their respective descriptions: “A” Superior performance, “B” Good performance, but not superior, “C” Average performance, “D” Minimal passing performance, “E” Failing. Plus (+) and minus (-) will be used to represent subtle distinctions with each grade category. Students should be aware that Men’s Glee Club is a performance ensemble and a very visible component of the School of Music. Students who earn a grade of “C” or lower may not be invited to return to the ensemble.

Students are financially liable for School of Music property. Material provided by the choral department (music, folders, concert attire) must be returned, in good condition (normal wear is understood) as per instructions presented in the syllabus or as announced by the conductor. The conductor will assign a grade of “I” if material owned by the School of Music is not returned at the end of the quarter. If music or other material is lost, stolen, or damaged beyond repair, students will pay full replacement cost to the School of Music. When restitution is made the “I” will convert to the letter grade the student earned as outlined in the syllabus.

ACADEMIC MISCONDUCT
It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487).

For additional information, see the Code of Student Conduct (http://studentaffairs.osu.edu/info_for_students/csc.asp).

DISABILITY SERVICES
Students with disabilities that have been certified by the Office for Disability Services are welcome, will be appropriately accommodated, and should inform the instructor as soon as possible of their needs. The Office for Disability Services is located in 150 Pomerene Hall, 1760 Neil Avenue; telephone 292-3307, TDD 292-0901.

http://www.ods.ohio-state.edu/
ACCEPTANCE OF RESPONSIBILITIES
My signature indicates that I...

i. Have read the MGC Handbook

ii. Comprehend the information contained therein.

iii. Agree to abide by the policies and procedures established by and for the MGC.

iv. Understand that these policies and procedures fall under the umbrella philosophy of that which is good and right in contemporary society and that any issues not specifically addressed herein will be addressed in a manner congruent with the spirit of the Handbook.

v. Promise to make a positive contribution to the success of the MGC.

_______________________________________________________________
Signature  Date

_______________________________________________________________
Print Name