The Constitution of the Alpha Chapter of Delta Omega Kappa Sorority

Article I: Name
The name of this organization shall be the Alpha Chapter of the Delta Omega Kappa Sorority; hereafter referred to as the chapter.

Article II: Objectives

Section 1.
Amendment IV - This chapter shall be conducted as a pre-medical, pre-dentistry, pre-optometry, pre-veterinary, allied medicine, pharmacy, nursing, dental hygiene, speech and hearing science, psychology, and any other medically-related majors sorority, hereafter referred to as a medical professions sorority.

Section 2.
Amendment I - The objectives of the sorority are to bring together students in medically related majors, to provide them with the knowledge, motivation, and strength needed to achieve their professionally related goals, to use what they have learned in service to the community, and to demonstrate scholarship, leadership, service and self-respect.

Section 3. Pledge: I, as a sister of the Delta Omega Kappa Sorority, pledge to honor, serve, and respect the laws of our sisterhood. I promise to be honest and fair in all ways, to aid and improve the community around me, to show respect for myself and others through my words and actions, and to show dignity, courage, dedication, and determination in reaching the sorority goals.

Article III: Membership

Section 1. This chapter shall be composed totally of active, alumnae, and honorary members.

Section 2.
Amendment V - Any student enrolled in a medically related professional curriculum of the Ohio State University who has a curriculum grade point average of at least 3.0 shall be eligible to become a pledging candidate and must maintain a 3.0 grade point average to remain an active member. Once active, a member who decides to declare a non-medically related professional curriculum of the Ohio State University may remain fully active as long as a grade point average of at least 3.0 is maintained.

Amendment VI- Any student enrolled in a medically related professional curriculum of the Ohio State University and who has completed at least one semester at accredited college or university, who has a curriculum grade point average of at least 3.0 shall be eligible to become a pledging candidate and must maintain a 3.0 grade point average to remain an active member. Once active, a member who decides to declare a non-medically related professional curriculum of the Ohio State University may remain fully
active as long as a grade point average of at least 3.0 is maintained. (Transfer grade point averages will only be used for recruitment.)

**Section 3.**

**Amendment I** - After completion of Recruitment functions and interviews, the candidate for selection shall be voted on by the quorum of the active members of the chapter. Candidates shall be selected for pledge-ship based on scholarship, group compatibility, demonstration of leadership and community service, enthusiasm, and knowledge of financial obligations.

**Section 4.** During the initial vote the chapter will vote yes, no or leave their ballot blank for each rush. Each rush that gets a "yes" from more than 2/3 of the chapter will automatically receive a bid. Rushes with 2/3 or greater of the chapter voting "no" OR less than 2/3 of the chapter voting at all will be out of the running. Any Rush with more than 2/3 of the chapter voting either "yes" or "no" with the majority of the votes being "yes" will move on to the second round. The second round will consist of each active member voting "yes" or "no" and ranking each Rush from greatest to smallest amount of "yes" votes. The top fifteen Rushes are eligible for a bid. Should the chapter decide by voting (2/3 majority rules), a smaller amount of bids may be given. In the event of a tie for the fifteenth bid, it is up to the discretion of the sergeant at arms to proceed with an additional tie breaking round of voting.

Voting will be based on point system. Active members will vote "yes", "neutral" or "no". The "top" number of new members with most points get a bid. If there is a tie the bottom 5 girls will be voting on. Rush members must receive at least 2/3 majority votes.

**Amendment II** - The second round of voting will consist of each active member voting "yes" or "no" and ranking each rush from greatest to smallest amount of "yes" votes. The top fifteen rushes are eligible for a bid. Should the chapter decide by voting (2/3 majority rules), a smaller amount of bids may be given. In the event of a tie for the fifteenth bid it is up to the discretion of the sergeant at arms to proceed with an additional tie breaking round of voting. If there are more than 15 automatic bids, the chapter must revote amongst those rushes in order to cap the pledge class at 15.

**Amendment III** - The current executive board will decide the amount of new members accepted each semester.

**Amendment IV**- President, new member educators, recruitment chair, and sergeant at arms will congregate after voting to sort through automatic bids and how many new members will be taken.

**Section 5.**

**Amendment II** - This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Section 6.**

During pledge-ship, a second vote will be taken four weeks after Pledge-ship begins by the quorum of the chapter. This vote will determine if pledge-ship will be continued for each new member.
Amendment I - During pledge-ship there will be a vote every week
Section 7.
Amendment I - During the last week of the pledging quarter, a third vote will be cast by the quorum of the chapter. This vote will determine if an invitation to Help Week will be granted to each new member. During the Wednesday of Help Week, a fourth vote will be cast by the quorum of the chapter. This vote will determine active membership will be granted to each new member.
Amendment II - Additional new member votes may be deemed necessary by the Executive Board at any time during the Pledging Process or Help Week.
Amendment III - Refer to Section 6 Amendment 1
Section 8.
Amendment IV - Sorority members must maintain a grade point average of 3.0 for the semester or they will be placed on academic probation for the following semester. A cumulative grade point average below 3.0 will also result in academic probation for the following semester. Academic probation will consist of study tables, tutoring, and any other sanctions deemed necessary by the executive board at the beginning of each semester. A demonstration of positive academic progress will result in the probation being lifted, provided the semester and a cumulative 3.0 grade point average are met. (The 3.0 cumulative and semester GPA requirement will take effect for all members joining fall 2011 or after).
Amendment V - Sorority members must maintain a grade point average of 3.0 for the semester or they will be placed on academic probation for the following semester. A cumulative grade point average below 3.0 will also result in academic probation for the following semester (only OSU grade point averages will be considered when determining academic probation—no transfer gpa’s). Academic probation will consist of study tables, tutoring, and any other sanctions deemed necessary by the executive board at the beginning of each semester. A demonstration of positive academic progress will result in the probation being lifted, provided the semester and a cumulative 3.0 grade point average are met. (The 3.0 cumulative and semester GPA requirement will take effect for all members joining fall 2011 or after). Specific cases of extended probation can be discussed with exec board
Section 9. Any active member who is not in good academic standing with the university (GPA of 2.0 or lower) must meet with the academic chair to discuss possible alternatives to academic probation.
Section 10.
Amendment I - All active members shall be responsible for upholding chapter rules and objectives, attending meetings, participating in chapter activities, paying chapter dues, signing/approving the constitution, and sharing in chapter expenses. One unexcused absence per semester is permitted. Active members are encouraged to live in the house when space permits. Along with those listed in section 8, all active members will also be responsible for the following: attending all recruitment functions and initiation ceremonies; attending two philanthropies, fundraiser, and sisterhood event per semester;
and voting at announced votes. Members who feel they have given valid excuses for not attending mandatory functions may bring the issue before the executive board.

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**Amendment III** – All active members shall be responsible for upholding chapter rules and objectives, attending meetings, participating in chapter activities, paying chapter dues, signing/approving the constitution (after annual or biannual review of the constitution by the executive board), and sharing in chapter expenses. One unexcused absence per semester is permitted. Active members are encouraged to live in the house when space permits. Along with those listed in section 8, all active members will also be responsible for the following: attending all recruitment functions and initiation ceremonies; attending two philanthropies, fundraiser, and sisterhood event per semester; and voting at announced votes. Members who feel they have given valid excuses for not attending mandatory functions may bring the issue before the executive board. Active members will follow a point system created by the executive board that tracks mandatory events. After a predetermined number of events missed, their active status will be discussed. Refer to Article 7 Amendment IV for specific fines.

**Section 11.**

**Amendment II** - At the point of graduation or after five years of activity in the sorority, an active member will be considered alumnae. However, a member may petition after three years of membership for alumnae status, or after graduation for active status. If the aforementioned conditions are not met, an active member may petition the executive board for alumnae status. Alumnae must be invited to attend social functions.

**Amendment III** – Section 6 Amendment II shall protect members from removal based on discrimination against any individual(s) for reasons of age, color disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

**Amendment IV** – No officer can be considered for early alumnae status.

**Amendment V** - At the point of graduation or after five years of activity in the sorority, an active member will be considered alumnae. However, a member may petition after three years of membership for alumnae status, or after graduation for active status. If
the aforementioned conditions are not met, an active member may petition the executive board for alumnae status. Alumnae must be invited to attend social functions. Section 6 Amendment II shall protect members from removal based on discrimination against any individual(s) for reasons of age, color disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

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No officer can be considered for early alumnae status.

Section 12. The status of an honorary member may be bestowed upon a person who has made a vital contribution in fulfilling sorority goals. Candidates shall be elected by a majority vote of the active membership. Honorary status shall only be granted to individuals who are ineligible for membership under normal requirements. Honorary members shall be afforded all the rights of active membership for one year, excluding the right to hold office or to vote.

Section 13.

Amendment II - A quorum shall be defined as 66% + 1 of the total number of actives in a particular semester minus those actives with approved absence for that semester.

Section 14.

Amendment III - Inactive members must present a letter of inactivity by the third week of the semester. It will be the responsibility of the individual to contact the sorority with their intent of inactivity. An inactive member cannot hold office or vote during chapter, but may attend chapter and approved social functions. However they must pay the full price for activities they attend. Members that live in the house cannot go inactive, but a valid excuse of inactivity may be brought before the executive board.

Amendment IV - Associate members must present a letter of intent by the third week of the semester. It will be the responsibility of the individual to contact the sorority with their intended status. An Associate member cannot hold office or vote during chapter, but may attend chapter and approved social functions. However, they must pay full price for activities they attend. Members that live in the house may not declare associate status, but a valid excuse for a status change may be brought before the executive board.

Amendment V - Inactive members must present a letter of inactivity by the third week of the semester. To become inactive, a member must write a letter prior to the third
week of school or they will have to pay full dues. It will be the responsibility of the
individual to contact the sorority with their intent of inactivity. An inactive member
cannot hold office or vote during chapter, but may attend chapter and approved social
functions which will be decided by standing exec. However they must pay the full price
for activities they attend. Members that live in the house cannot go inactive, but a valid
excuse of inactivity may be brought before the executive board.

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week of the semester. To become inactive, a member must write a letter prior to the third
week of school or they will have to pay full dues. It will be the responsibility of the
individual to contact the sorority with their intent of inactivity. An inactive member
cannot hold office or vote during chapter, but may attend chapter and approved social
functions which will be decided by standing exec. However they must pay the full price
for activities they attend. Members that live in the house cannot go inactive, but a valid
excuse of inactivity may be brought before the executive board.

- If a sister goes inactive due to choice:
  Any event that is mandatory for an active sister is optional for an inactive sister.

That sister may attend formal/date party for a price stated by the social chairs.
They may attend two other social events during the semester.
They may attend initiation upon attending two other initiation events during that week.
If they attend any event not pre-approved by the executive board they will be fined.

- If a sister is forced inactive:
  Any event that is mandatory for an active sister is optional for an inactive sister.

That sister may attend formal/date party for a price stated by the social chairs.
They may attend initiation upon attending two other initiation events during that week.
No other social functions will be tolerated.

If that sister attends any event not pre-approved by the executive board they will be fined.

Section 15. Associate members must present a letter of intent by the third week of
the semester following one semester of being inactive. It will be the responsibility of the
individual to contact the sorority with their intended status. An Associate member cannot
hold office or vote during chapter but may not attend chapter. Exec members can approve
of functions to attend. However, they must pay full price for activities they attend.
Members that live in the house may not declare associate status, but a valid excuse for a
status change may be brought before the executive board.

Section 16.
Amendment II - Members are allowed only one consecutive inactive semester
and a maximum of two inactive semesters. After a period of inactivity, the member must
be voted back into active status by the sorority at the second chapter of the semester. A
member will have the option to become inactive for half of the semester.

Section 17. An active member who must attend class during chapter may remain fully active. It
will be
the responsibility of the active to stay up-to-date with information given in chapter and all dues.

Section 18.
Amendment I - Slanderung includes but is not limited to disrespects a sister in any form, and will not be tolerated. The cost of the fine is up to the discretion of the executive board, beginning with a minimum of $20. If there is more than one occurrence of slanderung, the issue will be brought upon the executive board and forced inactivity (the sister will not be allowed to attend any events hosted by DOK for 8 weeks) may be a potential consequence. The sister in question will have the opportunity to present her case to the Executive Board the following Sunday and if the executive board decides that forced inactivity is necessary, a letter must be presented to the entire chapter (after an 8 week period) requesting active status and a vote will be held. Any dues that had already been paid by the sister at hand will not be refunded, but she will not be obligated to pay any additional funds.

Section 19. If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor. No refunds for dues will be given.

Article IV: Officers and Duties

Section 1.
Amendment I - The president, treasurer, a new member educator, sergeant at arms, and a social chairperson are required to live in the house during their term of office.
Amendment II - The president, treasurer, a new member educator, and a social chairperson are required to live in the house during their term of office.

Section 2.
Amendment III - The elected officers of this chapter shall be president, vice president, secretary, historian, treasurer, recruitment chairperson, social chairpersons (2), sergeant-at-arms, new member educators (2), alumnae chair, fundraising chairperson, librarian, sisterhood chairperson, and academic chairperson. All officers have voting rights during an executive board meeting. All officers must be students of The Ohio State University and active members of the sorority for the entire term. No early alum status will be granted to any active that is holding a position.

Amendment IV - The elected officers of this chapter shall be president, vice president, secretary, historian, treasurer, recruitment chairperson, social chairpersons (2), sergeant-at-arms, new member educators (2), alumnae chair, fundraising chairperson, librarian, sisterhood chairperson, academic chairperson and risk manager. All officers have voting rights during an executive board meeting. All officers must be students of The Ohio State University and active members of the sorority for the entire term. No early alum status will be granted to any active that is holding a position.

Amendment V- The elected officers of this chapter shall be president, vice president, secretary, historian, treasurer, recruitment chairperson, social chairpersons (2), sergeant-at-arms, new member educators (2), alumnae chair, fundraising chairperson, librarian, sisterhood chairperson, academic chairperson and risk manager. All officers
have voting rights during an executive board meeting. Current and the following year's executive board shall have voting rights during the annual or biannual review of the constitution. All officers must be students of The Ohio State University and active members of the sorority for the entire term. No early alum status will be granted to any active that is holding a position.

Section 3. It shall be the responsibility of the president to conduct all meetings in an orderly fashion. As head of the chapter, the president shall possess the power to appoint members to other necessary positions, with consent, to call special meetings, and executive board meetings. The president shall also organize Open House, composite pictures, and Family Picnic.

Amendment I - The President shall carry out the following duties:

a. Be presiding officer at all chapter and executive council meeting and conduct these meetings in an orderly manner
b. Have the power to appoint members to necessary positions with consent
c. Register the sorority with the university each year
d. Be responsible for organizing the "Welcome back" party, the Holiday party, Family Picnic and the Sorority's Birthday party in conjunction with the Vice President
e. Be responsible for organizing composite pictures
f. Be responsible for conducting initiation and officer elections
g. Work with the treasurer to calculate a balanced budget for the year
h. Have her name on the bank account along with the Treasurer
i. Perform other duties that her office may require

Amendment II - The President shall carry out the following duties:

a. Be presiding officer at all chapter and executive council meeting and conduct these meetings in an orderly manner
b. Have the power to appoint members to necessary positions with consent
c. Register the sorority with the university each year
d. Be responsible for organizing the "Welcome back" party, the Holiday party, and the Sorority's Birthday party in conjunction with the Vice President
e. Be responsible for organizing composite pictures
f. Be responsible for conducting initiation and officer elections
g. Work with the treasurer to calculate a balanced budget for the year
h. Have her name on the bank account along with the Treasurer
i. Perform other duties that her office may require

Amendment III - The president shall carry out the following duties:

a. Be presiding officer at all chapter and executive council meeting and conduct these meetings in an orderly manner
b. Have the power to appoint members to necessary positions with consent
c. Register the sorority with the university each year
d. Be responsible for organizing Holiday party and the end of the year banquet in
conjunction with the Vice President

Section 4. In the absence of the president, the vice-president shall assume all duties and responsibilities of the president. The vice-president shall oversee committees, coordinate the yearly calendar, and organize philanthropy projects.*

Amendment II - The Vice President shall carry out the following duties:

a. Coordinate all philanthropy projects
b. In absence of the president, resume all duties and responsibilities of the president
c. Be responsible for organizing the Holiday Party, Family Picnic and the Sorority's Birthday Party in conjunction with the President
d. Perform other duties that her office may require

Amendment III - The Vice President shall carry out the following duties:

a. Coordinate all philanthropy projects
b. In absence of the president, resume all duties and responsibilities of the president as needed
c. Be responsible for organizing the Holiday Party, Family Picnic and the Sorority's Birthday Party in conjunction with the President
d. Perform other duties that her office may require

Amendment IV - The Vice President shall carry out the following duties:

a. Coordinate all philanthropy projects
b. In absence of the president, resume all duties and responsibilities of the president as needed
c. Be responsible for organizing the Holiday Party and the end of the year banquet in conjunction with the President
d. Perform other duties that her office may require

Section 5.

Amendment V - The Secretary shall carry out all of the following duties:

a. Record the minutes at all chapter and executive meetings
b. Provide a copy of the minutes of all chapter meetings to all active members
c. Take attendance at chapter and executive meetings, as well as other sorority functions
d. Maintain and provide each member with a current member directory
e. Keep track of job/activities of active members
f. Conduct all correspondences on the sorority's behalf
g. Composing and sending out "thank you" notes
h. Announcing birthdays of active members
i. Coordinate a family tailgate event in the fall
j. Create a calendar every semester with all DOK events. This calendar will be updated throughout the semester.
k. Perform other duties that her office may require

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c. Take attendance at chapter and executive meetings, as well as other sorority functions
d. Maintain and provide each member with a current member directory
e. Keep track of job/activities of active members
f. Conduct all correspondences on the sorority's behalf
g. Composing and sending out "thank you" notes
h. Announcing birthdays of active members
i. Maintaining the sorority list serve
j. Coordinate a family tailgate event in the fall
k. Create a calendar every semester with all DOK events. This calendar will be updated throughout the semester.
l. Perform other duties that her office may require

**Section 6.**

**Amendment II** - The Historian shall carry out the following duties:
a. Maintain a scrapbook of the sorority’s activities for the year
b. Coordinate an annual holiday picture
c. Update all sorority plaques
d. Perform other duties that her office may require

**Amendment III** - It will also be the duty of the historian to update all of the sorority's plaques, and update all social media.

**Amendment IV** - The Historian shall carry out the following duties:
a. Maintain a scrapbook of the sorority’s activities for the year
b. Coordinate an annual holiday picture
c. Update all sorority plaques
d. Perform other duties that her office may require
e. Update all of the sorority’s plaques, and update all social media.

**Section 7.**

**Amendment III** - The Treasurer shall carry out the following duties:
a. Maintain custody of all funds and securities of the sorority along with the President
b. Keep regular books of account for the sorority
c. Work with the president to calculate a balanced budget for the year
d. Create a complete financial report of the sorority accounts quarterly
e. Collect dues and oversee the distribution of the sorority's funds
f. Meet with advisor for yearly audits
g. Meet with the President for semester audits  
h. Collect all rent checks from house members and submit one rent check to the respective landlord  
i. Deposit checks received by active members within one week of submission  
j. Make necessary budget increases each year upon meeting with the previous executive members  
k. Perform other duties that her office may require  

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a. Maintain custody of all funds and securities of the sorority along with the President  
b. Keep regular books of account for the sorority  
c. Work with the president to calculate a balanced budget for the year  
d. Create a complete financial report of the sorority accounts quarterly  
e. Collect dues and oversee the distribution of the sorority's funds  
f. Meet with advisor for yearly audits  
g. Meet with the President for semester audits  
h. Collect all rent checks from house members and submit one rent check to the respective landlord  
i. Deposit checks received by active members within one week of submission  
j. Make necessary budget increases each year upon meeting with the previous executive members  
k. Perform other duties that her office may require  
l. Overseeing new member budget  

**Section 8.**  
**Amendment I -** The Recruitment chairperson shall carry out the following duties:  
a. Plan and oversee recruitment of new members  
b. Coordinate all recruitment events and interviews  
c. Order recruitment t-shirts  
d. Perform other duties that her office may require  

**Amendment II -** The Recruitment chairperson shall carry out the following duties:  
a. Plan and oversee recruitment of new members  
b. Coordinate all recruitment events and interviews  
c. Order recruitment t-shirts  
d. Perform other duties that her office may require  

**Amendment III -** The Recruitment chairperson shall carry out the following duties:  
a. Plan and oversee recruitment of new members  
b. Coordinate all recruitment events  
c. Order recruitment t-shirts  
d. Perform other duties that her office may require  

**Section 9.**  
**Amendment III -** The Social chairperson(s) shall carry out the following duties:
a. Coordinate all social events, including recruitment and initiation parties
b. Plan an annual Date Party
c. Plan an annual Formal
d. Enforce the party protocol
e. Perform other duties that her office may require

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a. Coordinate all social events, including recruitment and initiation parties
b. Plan an annual Date Party
c. Plan an annual Formal
d. Coordinate and enforce the party protocol
e. Perform other duties that her office may require

**Amendment V** - The Social chairperson(s) shall carry out the following duties:
a. Coordinate all social events, including initiation party
b. Plan an annual Date Party
c. Plan an annual Formal
d. Coordinate and enforce the party protocol in conjunction with risk manager
e. Perform other duties that her office may require

**Section 10.**

**Amendment II** - The Sergeant-at-Arms shall carry out the following duties:
a. Tabulate all votes taken at chapter and executive meetings
b. Act as a liaison between members of the sorority
c. Organize the Sister of the Month vote
d. Organize Sister of the Year awards
e. Enforce all disciplinary action
f. Distribute and collect all fines
g. Perform other duties that her office may require

**Section 11.**

**Amendment II** - The New member educators shall carry out the following duties:
a. Direct all new member education
b. Act as a liaison between new members and active members
c. Coordinate Help Week activities following hazing protocol approved by advisor(s).
d. Update and maintain the pledge book, including the history of the sorority
e. Will work with the Academic Chair to enforce the "New Member Study Program"
f. Perform other duties that her office may require

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a. Direct all new member education
b. Act as a liaison between new members and active members
c. Coordinate Help Week activities following hazing protocol approved by advisor(s).
d. Update and maintain the pledge book, including the history of the sorority
e. Will work with the Academic Chair to enforce the "New Member Study Program"
f. Perform other duties that her office may require  
g. Work with treasurer on budget  

**Amendment IV.** The new member educators shall carry out the following duties:  
a. Direct all new member education, including education of the constitution  
b. Act as a liaison between new members and active members  
c. Coordinate new member activities following hazing protocol approved by advisor(s).  
d. Update and maintain the new member book, including the history of the sorority  
e. Will work with the Academic Chair to enforce the "New Member Study Program"  
f. Perform other duties that her office may require  
g. Work with treasurer on budget  

**Section 12.**  
**Amendment III-** The Alumnae Chairperson shall carry out the following duties:  
a. Help coordinate alumnae sponsored events  
b. Act as a liaison between the Alumnae Association and the sorority  
c. Update the family tree  
d. Invite alumnae to approved functions  
e. Create a newsletter semesterly and distribute it to the alumnae  
f. Update all social media if it relates to alumnae  
g. Perform other duties that her office may require  

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e. Create a newsletter semesterly and distribute it to the alumnae  
f. Update all social media if it relates to alumnae  
g. Perform other duties that her office may require  

**Section 13.**  
**Amendment I -** The Fundraiser shall carry out the following duties:  
a. Coordinate all fundraising events  
b. Raise a designated amount of money decided upon by the executive board  
c. Perform other duties that her office may require  

**Section 14.**  
**Amendment I -** The house members will select a house manager who does not currently hold the office of the president, social chairperson, or treasurer. The house manager will be required to purchase house supplies and organize house chores.  

**Section 15.**  
**Amendment I -** The Librarian shall carry out the following duties:  
a. Organize and keep all study files in usable order  
b. Maintain the sorority webpage  
c. Maintain and update the sorority Constitution and Bylaws
Section 16.

Amendment II - The Sisterhood Chairperson shall carry out the following duties:

a. Organize all sisterhood events
b. Work in conjunction with the President to plan the Holiday Party
c. Plan the annual sisterhood retreat
d. Organize at least one Sisterhood event per semester
e. Perform other duties that her office may require

Amendment III - The Sisterhood Chairperson shall carry out the following duties:

a. Organize all sisterhood events
b. Work in conjunction with the President to plan the Holiday Party
c. Plan the biannual sisterhood retreat
d. Order graduation stoles
e. Perform other duties that her office may require

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a. Organize all sisterhood events
b. Work in conjunction with the President to plan the Holiday Party
c. Plan the biannual sisterhood retreat
d. Order graduation stoles
e. Coordinate daisy dates
f. Perform other duties that her office may require

Section 17.

Amendment II - The Academic Chairperson shall carry out the following duties:

a. Collect semester grades and monitor the grade point average of active members.
b. Organize a guest speaker for Fall semester
c. Organize study tables and work with New member educators for "New Member Study Program"
d. Plan a Professional Event
e. Provide active members with information files on graduate schools, programs, testing locations and dates
f. Monitor mandatory Active attendance, and notify Sergeant at Arms for a fine if necessary attendance is not met.
g. Perform other duties that her office may require

Amendment III - The Academic Chairperson shall carry out the following duties:

a. Collect semester grades and monitor the grade point average of active members.
b. Organize a guest speaker for the year
c. Organize study tables and work with New member educators for "New Member Study Program"
d. Plan a Professional Event
e. Monitor mandatory Active attendance, and notify Sergeant at Arms for a fine if necessary attendance
Amendment IV - The Academic Chairperson shall carry out the following duties:

a. Collect semester grades and monitor the grade point average of active members.
b. Organize a guest speaker and professional event each year
c. Organize study tables and work with New member educators for "New Member Study Program"
d. Monitor mandatory Active attendance, and notify Sergeant at Arms for a fine if necessary attendance

e. Perform other duties that her office may require

Amendment V - The Academic Chairperson shall carry out the following duties:

a. Collect semester grades and monitor the grade point average of active members.
b. Organize a guest speaker and professional event each year
c. Organize study tables and work with New member educators for "New Member Study Program"
d. Monitor mandatory Active attendance, and notify Sergeant at Arms for a fine if necessary attendance

e. Meet with those members each semester that are on probation
f. Perform other duties that her office may require

Section 18. The Risk Manager shall carry out the following duties

a. Coordinate and enforce the party protocol in conjunction with social chairs
b. Keep binder of all signed documents for the year
c. Maintain the safety of all active sisters
d. Organize safety initiatives
e. Organize wellness events each semester
f. Perform other duties that her office may require

Section 19.

Amendment I - It shall be the duty of all officers to attend all Executive Board meetings announced by the President. All officers are permitted to have one unexcused absence per semester with proper notification.

Amendment II - It shall be the duty of all officers to attend all Executive Board meetings announced by the President. All officers are permitted to have one unexcused absence per semester with proper notification. All officers must also have their purchases approved by the treasurer. If a position goes over their budget, they will be personally responsible to pay the financial difference.

Section 20. When utilizing transportation to and from an event or in any other questionable circumstance, members and dates if applicable must fill out waivers in order to attend an event.

Section 21.

Amendment I - All semester events must be scheduled in a timely manner.
Amendment II- All semester events must be scheduled in a timely manner. The House Manager must be notified two weeks in advance for any events occurring at the DOK house.

Section 22.
Amendment I - Two junior executive officers will be elected the second week of each semester. The duties of the junior executive officers are to assist any member of the executive board if they request help. The junior executive officers will not have executive voting rights.
Amendment II - Five cabinet members will be elected during the time of executive board elections. The cabinet members will not have voting rights, but their duties are to assist their appointed exec board member position.
Cabinet Position 1: New Member Educator, Risk Manager, and Sergeant at Arms
Cabinet Position 2: Recruitment Chair, Historian, Librarian, and Fundraiser
Cabinet Position 3: Academic, Sisterhood, Alumnae, and Social
Cabinet Position 4: President, Vice President, Treasurer, and Secretary
Cabinet Position 5: Apparel Chair
They will start to perform their duties the following academic year.

Article V: Election of Officers

Section 1.
Amendment I - Election of officers shall be held during a chapter determined and announced by the President. Officers will be inducted and assume their new duties at the spring birthday party. The apprenticeship for newly elected officers will begin Spring Semester.
Amendment II - Election of officers shall be held during a chapter determined and announced by the President. Officers will be inducted and assume their new duties at the last chapter. The apprenticeship for newly elected officers will begin Spring Semester. All outgoing officers must provide newly elected officers with materials to perform their position.

Section 2. A quorum must be present during the election of the officers.

Section 3.
Amendment III - This is to replace the existing section. For the position of president, vice-president, treasurer, new member educator, recruitment chair, social chair, and sergeant-at-arms, a member must be active for one year in order to run for the position. All members that are active at the time of elections are eligible to run for any of the remaining positions. New member educators & social chairs must run together; and only one from each pair has to be active for one semester.

Section 4.
Amendment II - If there are more than two people running for a position, the top two girls with the most votes will be voted on a second time to determine who wins that election. Should someone have more than 2/3 of the chapter vote in her favor, the election is automatically won.

Section 5.
Amendment I - For elections, absentee ballots will be available prior to the established election date. The completed ballot must be returned to the sergeant-at-arms by hand or by e-mail before the start of the elections.

**Section 6.** If any elected officer fails to carry out the duties and responsibilities as indicated in Article IV, the officer may be asked to appear before the executive board and may be subject to removal from office by a unanimous vote of the voting membership excluding that member.

**Section 7.** To be sworn in as an officer, an active may not be on academic probation or have any outstanding financial dues.

Amendment I - Disregard section 7

Amendment II - Continue to hold section 7. To be sworn in as an officer, an active may not be on academic probation or have any outstanding financial dues.

**Article VI: Dues**

**Section 1.**

Amendment I - Dues shall be collected by the third week of the semester at a predetermined amount voted upon by the active membership.

**Section 2.**

Amendment II - A payment plan may be arranged between the Treasurer and active if made before the third week of the semester when dues are due. Usually this is a three payment plan.

**Section 3.**

Amendment I - Dues are to be $250 per semester for regular members and $200 per semester for members living in the house.

**Section 4.** If a member is not in good financial standing with the sorority, attendance to sorority events shall be limited.

**Article VII: Fines**

**Section 1.**

Amendment II – This is the maximum fine for the following but is up to the discretion of the position:

1. Failure to attend a chapter meeting without approval ($5 per meeting)
2. Failure to attend a recruitment function ($15)
3. Failure to attend Friday Night I-Week Ceremony ($50)
4. Failure to attend Saturday Initiation Ceremonies ($50)
5. Failure to attend any function once signed up to go ($15 or cost of event)
6. Failure to participate in two approved philanthropy that goes to the service organization ($15)
7. Failure to attend a previously announced vote or absentee ballot ($10)
8. Failure to be on time for a mandatory event without prior notification ($5)
9. Failure to attend a social event ($15 or cost of event)
10. Failure to participate in one scheduled fundraiser (TBD by chair)
11. Failure to turn in grades on time ($5)
12. Failure to attend a sisterhood event ($30 or the cost of the event divided by number of attendees)
13. Failure to attend a help week night ($20)
14. Failure to attend an Executive Board meeting ($5)
15. Failure to attend study tables ($10 per hour missed)
16. Failure to take name off of house list on time (amount of the security deposit)
17. Failure to complete house chores (TBD by House Manager at beginning of year, paid to house budget account)
18. Failure to pay dues and/or fines on time ($5 per week late)
19. Failure to follow party protocol (TBD by Social Chairs)

Amendment III – This is the maximum fine for the following but is up to the discretion of the position:
1. Failure to attend a chapter meeting without approval ($5 per meeting)
2. Failure to attend a recruitment function ($15)
3. Failure to attend Friday Night I-Week Ceremony ($50)
4. Failure to attend Saturday Initiation Ceremonies ($50)
5. Failure to attend any function once signed up to go ($15 or cost of event)
6. Failure to participate in two approved philanthropy that goes to the service organization ($15)
7. Failure to attend a previously announced vote or absentee ballot ($10)
8. Failure to be on time for a mandatory event without prior notification ($5)
9. Failure to attend a social event ($15 or cost of event)
10. Failure to participate in one scheduled fundraiser (TBD by chair)
11. Failure to turn in grades on time ($5)
12. Failure to attend a sisterhood event ($30 or the cost of the event divided by number of attendees)
13. Failure to attend a help week night ($20)
14. Failure to attend an Executive Board meeting ($5)
15. Failure to attend study tables ($10 per hour missed)
16. Failure to take name off of house list on time (amount of the security deposit)
17. Failure to complete house chores (TBD by House Manager at beginning of year, paid to house budget account)
18. Failure to pay dues and/or fines on time ($5 per week late)
19. Failure to follow party protocol (TBD by Social Chairs)

Amendment IV - This is the maximum fine for the following but is up to the discretion of the position:
1. Failure to attend a chapter meeting without approval ($5 per meeting or up to the discretion of the exec board)
2. Failure to attend a recruitment function ($15)
3. Failure to attend Friday Night I-Week Ceremony ($50)
4. Failure to attend Saturday Initiation Ceremonies ($50)
5. Failure to attend any function once signed up to go ($15 or cost of event)
6. Failure to participate in two approved philanthropy that goes to the service organization ($15)
7. Failure to attend a previously announced vote or absentee ballot ($10)
8. Failure to be on time for a mandatory event without prior notification ($5)
9. Failure to attend a social event ($15 or cost of event)
10. Failure to participate in one scheduled fundraiser (TBD by chair)
11. Failure to turn in grades on time ($5)
12. Failure to attend a sisterhood event ($30 or the cost of the event divided by number of attendees)
13. Failure to attend a help week night ($20)
14. Failure to attend an Executive Board meeting ($5)
15. Failure to attend study tables ($10 per hour missed)
16. Failure to take name off of house list on time (amount of the security deposit)
17. Failure to complete house chores (TBD by House Manager at beginning of year, paid to house budget account)
18. Failure to pay dues and/or fines on time ($5 per week late)
19. Failure to follow party protocol (TBD by Social Chairs)
20. Failure to attend bid day ($25)
21. Any predetermined mandatory event planned by an executive member ($15)

**Amendment V** - This is the maximum fine for the following but is up to the discretion of the position:
1. Failure to attend a chapter meeting without approval ($5 per meeting increasing by $5 each time, capped at max of $15 per missed chapter)
2. Failure to attend a recruitment function ($15)
3. Failure to attend Friday Night I-Week Ceremony ($50)
4. Failure to attend Saturday Initiation Ceremonies ($50)
5. Failure to attend any function once signed up to go ($15 or cost of event)
6. Failure to participate in two approved philanthropy that goes to the service organization ($15 per philanthropy that is not met)
7. Failure to attend a previously announced vote or absentee ballot ($10)
8. Failure to be on time for a mandatory event without prior notification ($5)
9. Failure to attend a social event ($15 or cost of event)
10. Failure to participate in one scheduled fundraiser (TBD by chair)
11. Failure to turn in grades on time ($5)
12. Failure to attend a sisterhood event ($30 or the cost of the event divided by number of attendees)
13. Failure to attend a help week night ($20)
14. Failure to attend an Executive Board meeting ($5)
15. Failure to attend study tables ($10 per hour missed)
16. Failure to take name off of house list on time (amount of the security deposit)
17. Failure to complete house chores (TBD by House Manager at beginning of year, paid to house budget account)
18. Failure to pay dues and/or fines on time ($5 per week late)
19. Failure to follow party protocol (TBD by Social Chairs)
20. Failure to attend bid day ($25)
21. Any predetermined mandatory event planned by an executive member (including, but not limited to, daisy dates, alumni tailgate, professional night, wellness events, and DOK and doughnuts) ($15)

*****ALL FINES ARE DIRECTLY DONATED TO NATIONWIDE CHILDREN’S HOSPITAL*****

Section 2. Members shall be fined predetermined amounts for failing to attend additional events, not listed above, as deemed by the executive board. These events will be announced well in advance of the scheduled date. Fines will not be issued without a legitimate excuse given to the pertaining officer.

Section 3. All of the fines accumulated at the end of the year will be donated to a cause voted on by the active chapter.

Article VIII: New Members

Section 1. A new member candidate shall be considered as any student enrolled in a pre-professional curriculum at The Ohio State University who has fulfilled Article III, Section 2 and who has been invited to become a candidate of the sorority by the active members.

Section 2. A new member candidate becomes a pledge upon accepting the actives’ invitation for candidacy.

Amendment 1- A rush becomes a new member upon accepting the actives’ invitation for candidacy.

Section 3. All new members of the sorority shall be entitled to the rights and privileges of the sorority, except for attending chapter meetings, voting, displaying letters, or representing the sorority. They are invited to attend only approved functions by the executive board.

Amendment I- All new members of the sorority shall be entitled to the rights and privileges of the sorority; except for attending chapter meetings, voting, displaying letters (the only exception is bid day shirts), or representing the sorority. They are invited to attend only approved functions by the executive board.

Section 4. Every pledge class shall have the right to organize and elect officers.

Section 5. The length of pledge-ship shall be defined as that period between the end of formal recruitment and the initiation ceremony.

Section 6.

Amendment III - New Members are expected to do all of the following:
1. Attend all meetings and Help Week
2. Wear pledge pin at all times  
3. Pay new member dues  
4. Keep an interview book signed by all actives  
5. Learn the history and traditions of our sorority  
6. Contact their big sister once a week  
7. Attend at least 4 hours of study tables per week  
8. Make a paddle that includes our Greek letters, something related to their major, something about themselves, and signatures of active members  
9. Each pledge class is expected to perform one community service project, one Ditch event, organize a pledge class gift, organize a pledge class scrapbook, prepare a new "pledge song" verse and pledge class song, and plan a skit for initiation.  
10. Other pledge requirements shall be defined at the New member educator's discretion and are subject to sorority approval.  
*All activities are voluntary.  

**Amendment IV -** New Members are expected to do all of the following:  
1. Attend all meetings and Help Week  
2. Wear pledge pin at all times  
3. Pay new member dues  
4. Keep an interview book signed by all actives  
5. Learn the history and traditions of our sorority  
6. Contact their big sister once a week  
7. Attend at least 4 hours of study tables per week  
8. Make a paddle that includes our Greek letters, something related to their major, something about themselves, and signatures of active members  
9. Each pledge class is expected to perform one community service project, one sisterhood event, organize a pledge class gift, organize a pledge class scrapbook, prepare a new "pledge song" verse and pledge class song, and plan a skit for initiation.  
10. Other new member requirements shall be defined at the New member educator's discretion and are subject to sorority approval.  
*All activities are voluntary.  

**Section 7.**  
**Amendment I -** During the pledge-ship, all pledge votes will be taken as stated in Article III, Sections 3, 5, and 6.  

**Section 8.**  
**Amendment I-** A full quorum vote by the active voting members can terminate pledge-ship or place new members on probation at any point during the pledge period.
Section 9
Amendment I - Refer to Article III section 4

Section 10.
Amendment III - No demerits will be given.

Section 11. If a new member drops out or is voted out anytime during their pledge ship, they will not be refunded their dues and also will be asked to return their pledge pin and pledge book.

Section 12.
Amendment I - Point system for bigs, they also cannot be inactive, on academic probation, or are unable to attend initiation.
Amendment II - Point system for bigs, they also cannot be inactive, on academic probation, or are unable to attend initiation. It will be up to the discretion of the executive board if there is extenuating circumstances of a senior being granted a little.

Section 13.
Amendment I - New member educators must approve all pledge skits, songs and outfit prior to initiation.
Amendment II - New member educators and the president must approve all new member skits, songs and outfits prior to initiation.

Article IX: House Policy

Section 1. This replaces all other forms of paying house utilities. The President, Treasurer and Faculty Adviser will determine how all utilities will be paid for the year at their meeting over the summer to plan the budget for the sorority. This plan will then be approved by the House Manager and then by the house members at a meeting held at the beginning of Fall Quarter.

Amendment I - This replaces all other forms of paying house utilities. The President, Treasurer and Faculty Adviser will determine how all utilities will be paid for the year at their meeting over the summer to plan the budget for the sorority. This plan will then be approved by the House Manager and then by the house members at a meeting held at the beginning of Fall Semester.

Section 2. House rules and chores will be determined by the House Manager at the beginning of the year and discussed at the house meeting. All girls are to follow accordingly.

Section 3. House events have to be discussed with all 11 members of the house and if there is any discrepancy, brought up to chapter. House events should not inconvenience anyone and the girls that are involved are expected to clean up their messes immediately.

Section 4.
Amendment I - Priorities for living in the house:
1. President, Treasurer, a Social Chair, Sergeant at Arms, and a new member educator
2. Any previous house member
3. Any other active, starting with the earliest pledge class and ending with shiny pins. If 2 or more people
with equal pledge class priority are competing for remaining spots, it should be arbitrarily
determined.
4. If 11 members have not already been determined from the list above, shiny pins and the
previous
pledge class will be required to live in the house to fill all remaining spots. If there are no
volunteers
then it will be arbitrarily determined to see who is required to fill the spot.
Section 5.
Amendment I - Priority for choosing bedrooms:
1. Any previous house member may keep her same room for the next year.
2. The President will have first pick of any room in the house.
3. Any returning house girl by pledge class.
4. If two or more people with equal pledge class priority are competing for bedrooms, it should be
arbitrarily determined who gets first pick of the remaining bedrooms.

Amendment II - Priority for choosing bedrooms:
1. Any previous house member may keep her same room for the next year.
2. The President will have first pick of any room in the house.
3. Any returning house girl by pledge class.
4. If two or more people with equal pledge class priority are competing for bedrooms, it should be
arbitrarily determined who gets first pick of the remaining bedrooms. The following year, if living
in the
house again, the girl who chose last will choose first.

Article X: Academics

Section 1.
Amendment I - All active and inactive members must turn in grades to Academic
Chair by the second chapter of the semester.

Section 2.
Amendment II - Academic Probation Requirements are as follows:
1. Attend two hours of study tables every week of the semester with the Academic Chair.
2. Provide the Academic Chair with a copy of the syllabus for each class and inform her of all
quizzes and
exams.
3. At week 7 of the semester, meet with the Academic Chair to discuss progress and academic
plans for
the remainder of the term.

Amendment III - Academic Probation Requirements are as follows:
1. Attend two hours of study tables every week of the semester with the Academic Chair.
2. At week 7 of the semester, meet with the Academic Chair to discuss progress and academic
plans for
the remainder of the term.

Amendment IV - Academic Probation Requirements are as follows:
1. Attend two hours of study tables every week of the semester with the Academic Chair.
2. At week 7 of the semester, meet with the Academic Chair to discuss progress and academic plans for the remainder of the term.
3. Sister is not allowed to run for an executive position if they are still on academic probation during the semester of elections.

Section 3.
Amendment I - Demerits will not be given.

Section 4.
Amendment II - If a sister is forced into inactivity after two semesters of probation and has yet to meet the GPA requirement after a semester of inactivity, they must deactivate from the sorority.
Amendment III – After one semester of academic probation, both social and academic probation will be enforced. Grade trends will be considered during the third semester, which may result in inactivity.
Social and academic probation include:
1. Required amount of study tables set by academic chair.
2. Required to meet all active member duties (i.e., chapter, recruitment, initiation, sisterhood, philanthropy events, etc.)
3. May attend date party or formal (dependent upon which semester).
4. Must meet with academic chair by the first day of the week in order to plan study hours for that week.
5. Member will be allowed to attend a social function that week(end) if they exceed the expectations of the academic chair for that week.
6. Extenuating circumstances will be discussed on a case-by-case basis with the academic chair and/or executive board.
Amendment IV- After one semester of academic probation, both social and academic probation will be enforced. Social and academic probation include:
1. Required amount of study tables set by academic chair.
2. Required to meet all active member duties (i.e., chapter, recruitment, initiation, sisterhood, philanthropy events, etc.)
3. May attend date party or formal (dependent upon which semester).
4. Must meet with academic chair by the first day of the week in order to plan study hours for that week.
5. Member will be allowed to attend a social function that week(end) if they exceed the expectations of
the academic chair for that week.

6. Extenuating circumstances will be discussed on a case-by-case basis with the academic chair and/or executive board.

**Article XI: Removal of Members**

**Section 1.**

Amendment I: If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor. No refunds for dues will be given. Reasons are listed below, but not limited to the following:

1. On the 4th semester of academic probation (following academic probation, social probation, and forced inactivity)
2. During pledgeship after a warning has been given and guidelines of probation has failed to be followed
3. A member can choose to deactivate at any time throughout pledgeship or active status