Article I– The College Diabetes Network at The Ohio State University

A chapter that is affiliated with the national non-profit organization, The College Diabetes Network

Article II– Mission Statement

The mission of this organization is to create a community on campus that strives to empower and improve the lives of students living with type one diabetes.

Article III– Non Discriminatory Clause

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article IV– Statement of Free Speech/Expression

Members are encouraged to speak their opinions freely as the basis of the group is to share our own personal beliefs and experiences.

Article V– Voting

Section A: A quorum will be determined by the president when it comes time to vote on agenda items; it will be dependent upon how many members are in the organization.

Section B: Each member in good standing may vote.

Section C: Proxy voting is allowed by the following process: The President shall allow the Vice President to proceed with voting duties when the President is absent.

Section D: When counting votes, all members’ votes shall have equal weight. Majority wins. In the event of a tie, a revote will occur, if there is still no winner after a second vote, the position will be filled by both parties: the position will be “co-president, etc.”

Article VI– Resolving Disputes
Any member in disagreement with any policy, idea, opinion, etc. shall be encouraged to speak with the President. If that fails to solve things, the advisor will be brought in to mediate the situation.

Article VII– Officer Responsibilities

Section A: The President
1. The President shall be the Chief Executive Officer of the group.
2. The President shall appoint all committee chairpersons.
3. The President shall represent the group to all outside entities.
4. The President shall be responsible for updating the club’s advisor(s) weekly.

Section B: The Vice President
1. The Vice President shall assume the duties of the president when the President cannot fulfill his/her duty.
2. In the situation of the removal of the President, the Vice President shall temporarily assume the role of the President.
3. The Vice President shall keep the minutes of the Executive Board and general body meetings.

Section C: Treasurer
1. The Treasurer shall keep a current record of all financial transactions
2. The Treasurer will be responsible for checking the accuracy of all bills and invoices and paying them correctly and on time.
3. The Treasurer shall be responsible for fundraisers and donations the club receives.
4. The Treasurer shall itemize all receipts and expenditures in a written quarterly report for the executive board.

Section D: Director of Communications
1. The Director of Communications shall keep the attendance at Executive Board and general body meetings.
2. The Director of Communications shall manage all internal forms of communication for the organization. These include but are not limited to the website, emails to members, and social media accounts.

Section E: Advisor
1. The advisor shall provide feedback to the organization regarding its operation and functioning.
2. The advisor shall serve as a resource.
3. The advisor shall be open to communication from members of the organization.
4. The advisor will be a nonvoting member of the organization.

Section VIII– Election Procedures

Section A: The College Diabetes Network at Ohio State shall have a President, Vice President, Director of Communications, and Treasurer. These officers comprise the Executive Board.

Section B: All officers must be members of the College Diabetes Network at Ohio State.

Section C: The term of the officers shall serve a one-year term.

Section D: Officers shall be elected during the twelfth academic week of Spring Semester and the terms of office shall begin the fourteenth academic week of Spring Semester.

Section E: At least two weeks notice shall be given before the election meeting.

Section F: Members who want to run for an officer position should submit their name and intended position to the Director of Communications one week prior to election day.
   A. Members may run for multiple positions.

Section G: Day of elections:
   A. Each nominee will be given the opportunity to speak for a total of five (5) minutes in front of CDN membership.
   B. After all nominees for a position have spoken, a vote of all members present shall be taken.
   C. A majority vote of the general body in attendance will thereby elect an officer.

Section H: Officers will be elected in the following order:
   A. President
   B. Vice–President
   C. Treasurer
   D. Director of Communications

Article IX– Removal of an Officer
Any officer may be removed by a three-fourths vote of the Executive Board. Any officer removed may appeal to the general membership. Said officer shall be considered reinstated with two-thirds approval of the members.

**Article X– Method of Dissolution of Organization**

Section A: If the organization falls out of line with it’s mission and goals, the organization shall be dissolved.

Section B: Any remaining assets shall be turned over to the Ohio Union.

Section C: Remaining Executive Board members shall absorb any remaining debts.