ARTICLE I: TITLE, PURPOSE & MISSION, NON-DISCRIMINATION POLICY

Section 1 – Title
The name of the organization shall be “The Student Talent Agency Experience”, and also shall be called “STAE”.

Section 2 – Mission Statement
The mission of the Student Talent Agency Experience (STAE) is to provide students with the experience necessary to prepare them for a career in the entertainment industry, and also showcase some of this university’s greatest talents in the categories of music and modeling.

Section 3 - Non-Discrimination Policy
This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, physical attributes, or veteran status.

Article II – Membership (Qualifications and categories of membership)

Section 1 – Agents
These students are responsible for the running of the organization and the representation of all talent with the organization. These students must have a minimum of 24 credit hours completed on campus at The Ohio State University before being selected for an agent position. These students will apply through a standardized application process and will be picked by the upcoming academic year’s executive board. Agents must be enrolled students at the Columbus campus of The Ohio State University.

Section 2 – Associates
These students are responsible for helping the organization accomplish a variety of tasks throughout the academic year and for gaining a better understanding of the organization as a whole. Associate roles are exclusively for first-year students. All students selected through a standardized application process must be enrolled at the Columbus campus of The Ohio State University.

Section 3 – Talent
Students in the talent category will be selected by the organization’s agents to obtain specific services. Prospective talent will submit audition materials via the organization website which will then be reviewed by agents. Talent may be of any rank but must be enrolled at the Columbus campus of The Ohio State University.

No student shall hold membership in both categories of talent and agent..

Section 4 – Partners (Non-Members)

Partners are students at The Ohio State University who provide their services to our members in order to help the creation process for our talent. These roles are open to undergraduate and graduate students.

Section 4 – Voting

Voting privileges are given to organization agents and associates. Any modifications the talent wish to make shall be announced to agents at a general organization meeting and will be voted upon at the next meeting.

Article III - Organization Leadership: Titles, duties of the leaders.

Section 1 – Terms of Office

Annual elections take place in March and positions run April - March.

Section 2 – Titles & Responsibilities

President - Provide direction for organization through articulation of vision to the executive board. Oversee the executive board members and their responsibilities. Lead executive board and general body meetings. Meet with faculty, staff, and professionals.

VP of Finance - Responsible for watching over organization finances and leading the search for corporate sponsors. Responsible for administrative duties including managing organization correspondence, minute collection and minute distribution. Responsible for managing associate selection process and their experience.

VP of Publicity - Manage team responsible for website management, organization social media, and graphic design. Responsible for producing press releases and the verbiage in our digital and print materials. Organizes collection of content and its proper distribution. Manages recruitment process which could include information sessions, credenza rentals, and class visits. Leads creation of annual report.

Website Manager - Manages website and address update requests from VP of Publicity

Social Media Manager - Manages organization social media and engages our partners

Graphic Designer - Develops captive flyers, posters, digital banners, etc.
VP of Production - Identifies student partners and organization partnerships. Manages music videos shoots and photoshoots, but provides support to music recording process.

Operations Manager - Assist with photoshoot and music video production logistics

VP of Models - Act as main informant to the models on upcoming photoshoot, print, and runway opportunities. Oversees photoshoots and manage model portfolios. Publicize model book including emails and ensure publicity is aware of booked gigs. Meet with on and off-campus fashion industry influencers and fashion show organizers to help book gigs. Assist models in off-campus negotiations.

Booking Manager - Assist with booking our models locally


Musicians Manager - Act as main informant to the Musician you are assigned to in regards to rehearsal necessities, performance opportunities, recording sessions, photoshoots, video shoots, etc. Communicate their concerns to the agent team.

Article IV - Executive Board

The executive board of STAE will consist of the president and all vice president positions. These include the following: President, Vice President of Finance, Vice President of Publicity, Vice President of Production, Vice President of Models and Vice President of Musicians. They will be responsible for overall leading of the organization, as well as planning for the future of the organization.

Article VI – Method of Selecting and/or Removing Officers and Members.

Section 1 – Agents

The upcoming academic year’s executive board will be voted in by the current year’s agents and associates. The candidates will announce to all current agents their desire for an executive position and at a later meeting present their platform. Voting will remain anonymous and the winner will be based off of majority vote.

All non-executive board positions will be gained through formal application to the organization. They then will be selected by the new executive board. Current members are able to keep their current roles at the discretion of the new executive board.
To remove an executive board member, a vote for removal must be made in agreement by all other executives. This formal removal vote must follow a formal warning and mediated conversation with STAE’s faculty advisor.

To remove a non-executive board agent, five executive board members must vote for their removal. This formal removal vote must follow two formal warnings.

Section 2 – Associates

Interested students will apply to the associate position in the beginning of the autumn semester. Selected applicants will be chosen by the executive board, and that process will be led by the Vice President of Finance. Removal of an associate will be initiated by Vice President of Finance and three other executive board members must vote for removal.

Section 3 – Talent

Students interested in being the talent will submit audition materials via the organization website and will be chosen by an open vote with all STAE agents. Talent can be removed from membership with four executive member removal votes. This must follow two formal warnings.

Article VII – Advisor(s): Qualification Criteria.

Section 1 - Faculty Advisor

Provide overall guidance to organization and act as formal connection to the Lawrence and Isabel Barnett Center for Integrated Arts and Enterprise. They must be members of the University faculty, Administrative Staff, or Professional staff. They also assist in the reservation of our meeting location and rehearsal spaces.

Section 2 – Removal

To vote out the current Faculty Advisor four of the six executive board members and a majority of non-executive agents and associates must vote for removal. This vote can only take place after a respectful discussion concerning disagreements.

Article VIII – Meetings of the Organization: Required meetings and their frequency.

Section 1 – Frequency

There will be one STAE meeting a week. Attendance is not mandatory for all members. Members on call will be notified prior. Rehearsals and other commitments will also occur throughout the academic year. Executive board members are permitted one excused absence and one unexcused absence per semester. Non-executive board agents and
associates are permitted two excused absences and one unexcused absence per semester.
All absence notifications should be sent to the Vice President of Finance.

Article IX – Method of Amending Constitution: Proposals, notice, and voting requirements.
Proposed amendments should be discussed in a general meeting, and then voted on at the next
general body meeting. A majority vote will determine if the proposal is approved or not.

Article X – Method of Dissolution of Organization
In a year where there are less than five students desiring to act as agents, and there isn’t adequate
talent, the organization will go temporarily inactive or permanently dissolve. All assets will be
donated to the Lawrence and Isabel Barnett Center for Integrated Arts and Enterprise. Any and all
debts shall be paid off before an official dissolution.