

**THE BUCKEYE SHALE ENERGY ORGANIZATION**

**Constitution**

**Article I – Organization**

Section 1: Name:
‘Buckeye Shale Energy Organization’ (BSEO)

Section 2 - Purpose:
The Buckeye Shale Energy Organization will work towards becoming a leading association concentrated on the oil and gas industries and especially the Ohio shale plays. Efforts will be made to complete the following goals:

- Educate interested students on the various and extensive topics associated with the industry.
- Provide opportunities to assist in professional development through organizational events.
- Assist in networking opportunities between employers and hardworking students interested in these fields.
- Support professors, companies, researchers, etc. in projects/events affiliated with the BSEO’s concentrations.
- Unite students and/or professionals who are interested in energy exploration in Ohio.
- Be an active student chapter of the Society of Petroleum Engineers (SPE) and assist students in an active membership with the national chapter.
- Be an active member of the Engineers Council at the Ohio State University.

The BSEO will not seclude its interests to one specific sector of the industry, but will be open to exploring all facets of the trade. Topics of interest may include, but are not restricted to, subsurface shale reservoir research, drilling, hydraulic fracturing processes, deep injection disposal wells (and consequences), brine water treatment, midstream refining processes, industry-related design and construction, and new sub-industries connected to the shale plays; such as production of steel or sand used in the drilling process.

Section 3 - Non-Discrimination Policy:
This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status. Although the BSEO will concentrate on issues in Ohio, it is not required for members to be originally from this State.

**Article II – Membership:**

Any person involved/interested in the oil and gas industry and shale plays in the state of Ohio may become a member of the BSEO. This may include, but is not limited to, enrolled students (undergraduate and graduate), alumni, professors, professionals, and researchers. As detailed by The Ohio State University student organization regulations, voting privileges will be seclusd to members who are enrolled students at the Ohio State University. The Buckeye Shale Energy Organization will be a student led, student run association.
Article III – Organization Leadership:

Section 1—President:
The President is the leader of the organization, and presides over each of the group’s meetings. The responsibilities of the President include:

- Representing the BSEO at professional functions
- Maintaining relationship with faculty advisor and affiliated educational departments
- Maintaining relationship with industry professionals and employers
- Organizing special meetings and/or special committees
- Appointing special committee officers
- Maintaining relationships with former members
- Appointing additional organization officers throughout year, if necessary

Section 2—Vice-President:
By decision of the President, there may be either one or two Vice-Presidents (the decision must be made before results of VP election are revealed). If the decision is for two, the following responsibilities will be split among the two individuals. The responsibilities of the Vice-President include:

- Assuming duties of President if required
- Facilitating officer elections in organization
- Serving as chief chairman of all sub committees
- Obtaining appropriate facilities for group meetings/activities
- Working side-by-side with President on his/her most demanding responsibilities
- Maintaining and facilities relationships with the national chapter of SPE
- Representing BSEO at professional functions

Section 3—Secretary:
The responsibilities of the secretary include:

- Coordinating biweekly speakers at meetings
- Keeping records and contact information of all BSEO members
- Keeping records of organization activities
- Keeping of minutes of each organization meeting
- Notifying all members of meetings
- Creating and distributing meeting agendas
- Preparing and submitting any necessary paperwork or forms
- Preparing future calendar of events
- Maintaining internet communications and social media platforms
- Representing BSEO at professional functions

Section 4—Treasurer:
The responsibilities of the treasurer include:

- Keeping all financial records
- Collecting organization dues from voting members
- Payment of organization bills
- Preparing quarterly budget
- Preparing and distributing quarterly financial report to officers
- Oversees all financial activities
- Representing BSEO at professional functions

Section 5—Marketing Director:
The responsibilities of the Operations Manager include:

- Coordinating all BSEO recruiting
- Representing BSEO at professional functions

Section 6 – Engineers Council Representative
The responsibilities of the Engineers Council Representatives include:

- Be the contact between the BSEO and Engineers Council
- Attend all Engineers Council meetings or ensure an organization representative is present
- Advertise the BSEO events to Engineers Council and fellow member organizations
- Representing BSEO at profession functions
**Article IV** - Executive Committee:

The Executive Committee of the BSEO will be comprised of the standing officers of the organization and any current chairpersons. The committee may meet at any time requested by the President. All meetings will be summarized to general members at the next following general meeting.

**Article V** – Method of Selecting and/or Removing Officers and Members.

The BSEO has open membership to all enrolled students (undergraduate and graduate), alumni, professors, professionals, and researchers. Although the Executive Committee reserves the right to deny membership an individual who will create a negative impact on the organization, as long as, it is a non-discriminatory decision. Being a student led, student run organization, only the enrolled students will possess a vote in BSEO decisions. Therefore, only enrolled student members will be responsible for producing membership dues.

In the unfortunate event where it is necessary to discipline or remove a member from the organization, a decision will be made by the Executive Committee in a private meeting. If the individual in question is a member of the Executive Committee, he/she will be excluded from the meeting. An announcement of the committee’s decision will be made at the following general meeting.

**Article VI** – Advisor(s) or Advisory Board:

Advisors of the BSEO must be members of the University faculty or Administrative & Professional staff. Specifically, the advisor’s expertise must be directly related to at least one of the main goals of the organization.

**Article VII** – Meetings of the Organization: Required meetings and their frequency.

The Buckeye Shale Energy Organization will meet bi-weekly. All standing officers and current chairpersons are required to attend each general meeting with exception to illness, emergency situations, etc. All other general members are not required to attend meetings, but everyone is strongly encouraged to take part.

**Article VIII** – Method of Amending Constitution:

Proposed amendments to the given constitution should be presented in writing and read aloud at a general meeting. Voting on the amendment will not commence until the following general meeting where it will be presented for a second time. Approval of the amendment will require a 2/3 vote of the members present. Over half of the active organization members must partake in the vote in order for an official decision.

**Article IX** – Method of Dissolution of Organization

In the dissolution of the BSEO, the disposal of the organizations assets and debts shall be spread between the last elected President and Vice-president(s). The last elected Executive Committee will assist in overseeing these transfers.