BuckeyeLAN Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization
Section 1 - Name:
   This organization shall refer to itself as BuckeyeLAN of The Ohio State University and will be otherwise known as BuckeyeLAN.

Section 2 - Purpose:
   The purpose of BuckeyeLAN is to foster both the casual and competitive gaming community at The Ohio State University, and in the Greater Columbus Area.

Section 3 - Non-Discrimination Policy:
   This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status. This includes the application process to become a part of the BuckeyeLAN Staff.

Article II - Membership: Qualifications and Categories of Membership
Section 1 - Qualifications:
   Only currently enrolled Ohio State students are allowed to vote and to hold executive or leadership positions. All others, i.e. faculty, alumni, and non-OSU students are welcome to come to and take part in events hosted by BuckeyeLAN but not to vote for BuckeyeLAN business.

Section 2 - Categories of membership:
   The categories of membership of the staff are: the Executive Committee, Organizers, and Members.

Article III – Organization of Leadership: Titles, terms of office, type of selection, and duties of the leaders
Section 1 - Titles: Members, Organizers & Executive Committee
   Members: Members shall consist of any currently enrolled Ohio State University students who have paid club dues and agreed to volunteer for the large event each semester.

   Organizers: Organizers shall consist of Members in good standing, who have paid their dues and volunteered to take on additional responsibility relating to the club involving defined positions (listed below).

   The Executive Committee shall consist of Members in good standing, who paid their dues, and been elected to the positions of President, Vice-President, Treasurer, and Secretary.

Section 2 - Terms of Office
   The Executive Committee terms of office: Every spring semester elections must be held. The elections will vote upon the position(s) in question in which an “Officer Elect” will be chosen. Positions can also be resigned by written notification to all Executive Committee members. Once resignation is received a general vote shall be held to elect a replacement. The person elected to the position in
question may not step down until a new Executive Committee member is elected in their place. The new Executive Committee member is not officially in place until the required training process has occurred.

Section 3 - Type of Selection:

To be a part of the executive committee, one must nominate themselves or be nominated to be considered. The President/Vice-President shall then present nominee(s) to be elected upon at the next general meeting of fifty-one percent or more staff.

Section 4 - Duties of the Leaders:

The Executive Committee represents BuckeyeLAN’s image and ideals. The Executive Committee will control the necessary components to host a LAN party. This means creating and managing projects for all members to do. The Executive Committee will also hold and organize general meetings.

Article IV - Executive Committee: Composition of the Committee Section

Section 1 - President:

The President manages projects and oversees the overall planning of BuckeyeLAN events. The President also manages all Organizers. The President also calls and runs meetings.

Section 2 - Vice-President:

The Vice-President assists the President with all tasks. The Vice-President will also assume command in the President’s stead at meetings.

Section 3 - Treasurer:

The Treasurer shall manage all the flow of money into and out of BuckeyeLAN. The Treasurer is responsible to keep an up to date portfolio of all transactions and planned transactions for the semester. The Treasurer should strive to keep the expenditures as minimal as possible even in the event of excess capital. The Treasurer shall never use the money for personal use of themselves nor any of the members. All transactions for BuckeyeLAN must be approved by the Treasurer to be eligible for reimbursement.

Section 4 - Secretary:

The Secretary shall keep an up to date profile of BuckeyeLAN’s actions. The secretary will create meeting notes for all staff members through e-mail, after each general meeting. The Secretary should keep an objective view of all decisions made by the Executive Committee. The Secretary should, to the best of their ability, keep the executive committee up to date with all concerns and complaints by staff members. If the Secretary is unable to make a meeting, they must assign someone else to fulfill their duties in their absence. The Secretary will also add articles to the BuckeyeLAN website.

Article V - Organizers: Titles, terms of office, type of selection, and duties of the leaders Section 1 - Titles:

The Organizers consist of an E-Sports Head, The E-Sports Premier Association (henceforth referred to as TESPA) Lead for as long as the club chooses to stay with TESPA, Head of Social Media, and Head of Public Relations aka PR. These positions are not required unless denoted with a *, and if these positions are not filled their responsibilities will fall to The
Executive Committee to delegate between themselves or willing Members.

Section 2 - Terms of Office:

Any position can be held until spring semester at which point elections must be held. The elections will vote upon any positions in question in which an “organizer elect” will be chosen. Positions can also be resigned by saying “I resign my position as X” in front of the executive committee, or by a message to the President and Vice-President. At the next following general meeting there will be a vote held to vote upon a replacement. The position in question may not step down on the Union’s roster until a new Organizers member is in place.

Section 3 - Type of Selection:

To be an Organizer, one must be nominated (self-nominations allowed) via written or verbal notification at a meeting to the Secretary. The executive committee shall then present these nominees to be elected upon at the next general meeting of fifty-one percent attendance by the Staff, or by allowing absentee votes for one week to the Secretary by email or message.

Section 4 - Duties of the Leaders:

The Organizers represent the main workforce of BuckeyeLAN. The Organizers shall obtain and complete tasks dictated or approved by the Executive Committee or objectives voted upon at general meetings. The Organizers shall oversee and use the members to meet the tasks and objectives as needed for BuckeyeLAN expressively.

Article VI – Method of Selecting and/or Removing Officers and Members

Section 1 - Method of member selection:

Officers are to be selected by nomination only. This nomination is preferably done in person at a meeting or must be sent to the Secretary. After receiving the nominations, the Executive Committee is to present the nominees that will be voted upon by the last week of March. The candidate that receives the most votes will be elected. In the event that an officer needs to be elected mid-year then a general vote with a week for absentee voting will suffice.

Section 2 - Removal of Officers

If an officer displays a behavior either unbecoming of their position or in excessive absence, the officer in question then qualifies for removal.

Subsection A - Unbecoming behavior/Violations of University Rules/Student Conduct

In the event that a Member has a problem with a person in the Executive Committee/Organizers/Members, the member will then e-mail their complaint to any of The Executive Committee. If a complaint is received by any of the Executive Committee/Organizer/Member then they will inform the rest of the Executive Committee. If there are two or more complaints or it is deemed a severe complaint, the President will bring the offender’s removal up to vote at the next general meeting. If it is brought up with attendance containing 51 percent of the staff plus the Executive Committee then the meeting only will suffice, if not then one week will be allowed for
absentee voting as well. A two-thirds vote is required for their removal to be successful.

Subsection b - Excessive absence:

If an officer misses five unexcused meetings in a school year then The officer will be put up to vote for removal at the next general meeting of 51 percent or more staff. The vote will be successful if a 51 percent majority including, absentee votes, are in favor of removal. Officers can be excused from a meeting if they notify the President/Vice-President with an adequate reason. In the event that an officer misses more than a consecutive month of meetings they will be immediately removed from their position and will be replaced.

Article VIII – Advisor(s) or Advisory Board: Qualification Criteria

Advisors of student organizations must be members of the University faculty or Administrative & Professional staff. The primary advisor will need to attend at least two meetings each semester. We also require our primary advisor to be in sync with our President, and Treasurer to keep up to date with the Club’s paperwork and any potential issues.

Article IX -Meetings of the Organization: Required meetings and their frequency

Meeting will be held once a week at either the Union or Enarson Classroom depending on which works better for the staff. BuckeyeLAN Staff (Organizers/Executive Committee/Members) are preferred to attend at least every other meeting. The only exception is during summer break.

Article X - Method of Amending Constitution: Proposals, notice, and voting requirements

Amendments can be proposed at any time, but must be approved by The Executive Committee. Amendments can only be ratified into the Constitution at the beginning of each semester unless the entire Executive Staff votes it is needed immediately. The ratification process involves one general meeting. The proposed amendments must be read to the BuckeyeLAN Staff, and to an attendance of 50% of the staff plus the Executive Committee. The proposed amendments can only be voted on one at a time, and can only be approved by a concurring vote of 2/3 of the members present.

Article XI - Method of Dissolution of Organization

In the unlikely event that BuckeyeLAN is to disband, all assets and debts must be made known to the club by the Treasurer before disbanding. All assets will be given to The Ohio State University. All records will be given to the Advisor in the event the club was to resolve.

By-Laws

Article I - Parliamentary Procedure

The rules contained in BuckeyeLAN Constitution shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.
Article II - Membership

Section 1 - Procedures to Become a Member:
Membership is by coming to weekly meetings and choosing to be staff, cemented with paying the $5 dues each semester.

Section 2 - Dues:
At such time, there will be a $5 due each semester or $10 at the start of the academic year associated with membership.

Section 3 - Removal of Membership:
Removal from being a member is subject to the previously mentioned rules or after two weeks of no contact with Organizers/The Executive Committee member(s) attempting to reach them.

Article III - Election of Executive Committee/Organizers

Section 1 - Election Rules:
No person’s vote may count more than once for a vote of a specified position.

Section 2 - Eligibility for Office:
Each person must be an Ohio State University student in good standing with the club who has paid their dues.

Section 3 - Nomination Process:
Nominees are presented by the current acting President/Vice-President. Nominees are to be nominated during a general meeting and through written communication. Presidents/Vice-Presidents should present all nominees nominated unless there is a significant concern about vote-manipulation that will damage the club or present a significant problem, in which case this should be brought up and sent to the primary advisor who will make a judgment ruling.

Section 4 - Election Procedures:
Votes for officers are taken by email and message to the Secretary. The position in question is noted and the nominees are given a chance to make their intentions clear. Whoever receives the most votes will then take up the position.

Section 5 - Timeliness of Elections:
Elections shall take place every end of March and at general meetings after losing an officer due to termination, impeachment, or resignation.
Article IV - Organizers

Section 1 – MOBA Organizers
This will consist of at least 2 leaders by election whose job will be to continually maintain Riot games sponsorship for League of Legends tournaments as well as organizing and running all League of Legends and DoTA II tournaments. There can be more people associated, but the previously mentioned leaders and President are the ones given to Riot as the collegiate organizers.

Section 2 – The E-Sports Premier Association Lead*
This position member will be in charge of attending all TESPA meetings and keeping the club updated with TESPA information as well as signing up all staff and who want to be considered staff for TESPA as well as members who want to be part of TESPA.

Section 3 – Public Relations aka PR Head
This person will work to maintain and utilize the BuckeyeLAN List-Serv as well as official BuckeyeLAN email account. This consists of checking, sending, and replying to emails via the club email address/ list-serv as asked by committee heads/ Executive Staff, informing the President/Vice-President of emails they need to be aware of and then drafting a reply as asked, and finally signing people up for the list-serv as needed including the email list from involvement fairs and other special events.

Section 4 - Social Media Head
This person will work to maintain and keep the BuckeyeLAN Social Media accounts active. This is done through consistent and frequent posting (preferably around once a week to all social media accounts) in addition, they will need to take pictures at each event that BuckeyeLAN runs/is involved in and should upload these to the Facebook account. What they post is up to the individual, but it should be gaming/BuckeyeLAN staff related. They can also choose to bring up the option of ceasing a social media account, in which case it will be brought up to the club at the next general meeting and is subject to the same rules as electing an officer except for the time/date part.

Article V - Advisor Responsibilities

The Advisor(s) must strive to keep BuckeyeLAN a long lasting club. The Advisor(s) should keep in contact with the President and Treasurer as well as make inquiries about general happenings every few weeks to keep in-touch with the club. The Advisor(s) should only allow actions that allow for the longevity of BuckeyeLAN and/or achieve BuckeyeLAN’s stated goals.

Article VI - Meeting Requirements

Meetings shall be offered weekly for BuckeyeLAN Staff except during summer break/may semester. Once a semester, BuckeyeLAN must hold a main event that will host tournaments for competitive and casual games chosen by the staff.
Article VII - Method of Amending By-Laws

By-Laws may be amended once a semester to help adapt to the needs of the club as long as it is in accordance with the BuckeyeLAN Constitution. This process requires a proposal to be made, and forwarded to the Executive Committee. The ratification process involves one general meeting with 51% of Members including the entire Executive Committee with one week being allowed for absentee voting if necessary. The proposed amendments must be read to the BuckeyeLAN Staff. The proposed by-laws can only be voted on one at a time, and can only be approved by a concurring vote of 50 percent plus one of the members present.