Risk Management Association Constitution

Article I - Purpose

Section 1: Fisher Risk Management Association

Section 2 - Purpose: The goal of the Risk Management Association is to build close relationships with the risk management industry in all of its forms (finance, operations, accounting, marketing, communications, cyber-security, political science…). Through these relationships we want to create outstanding 'real world' learning opportunities for the club members. This should happen through direct interaction with practitioners through guest speaking engagements, panel interviews, recruiting events, shadow days and informational interviews.

Section 3
This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article II – Membership

Membership shall be granted to any currently enrolled Ohio State student interested in Risk Management topics. For educational and leadership development reasons, student organizations are to be student initiated, student led and student run. To maintain membership status, a member must meet the minimum requirement for each semester. The minimum requirement is to attend the weekly meeting at least once per month. The fiscal year of the organization shall be from Autumn Semester through the Summer Semester. The amount of annual dues shall be determined each year by the current officers. Dues must be paid yearly if students are considered a member of the Risk Management Association.

Article III – Leadership

Section 1: Titles

The Association shall be structured with the President as the primary leader; followed by an Executive Vice-President, Treasurer, Secretary, and Director of Membership. In addition to these positions, there shall be individuals responsible for managing our social events, community service events, and marketing.

Section 2: Terms of office

Members of the executive committee are to serve in their respective offices for a period of one academic year, starting in the Autumn Semester and ending in the Summer Semester, with the option of being re-elected for another position.

Section 3: Type of selection
Members of the executive committee are to be selected via a voting process outlined in the organization’s constitution and by-laws during the spring semester.

Section 4: Duties of the leaders

The president shall be the chief executive officer. The president shall supervise the decisions and actions of fellow officers. The president must have the overall general strategic leadership and shall continuously monitor the organization’s actions and its ability to achieve the set goals.

Article IV – Executive Committees

The association shall be constituted of five main executive committee members with the President as primary leader, followed by Vice President, Treasurer, Secretary, and Director of Membership. Their exact responsibilities are listed below:

- **President**: The president is responsible for overall general strategic leadership and serves as primary liaison with The Risk Institute. The president shall supervise the decisions and actions of fellow officers. The president shall continuously monitor the organization’s actions and its ability to achieve the set goals. The president must participate in fundraising events.

- **Vice President**: The vice president shall assume the duties of the president should the president become vacant, or in the absence of the president. The vice president will keep and have available current copies of the constitution and bylaws. The Vice President shall participate in fundraising events. The Vice President should share work with company representatives to coordinate the activities and speakers throughout the year.

- **Treasurer**: The treasurer shall keep a current and accurate record of all financial transactions. The treasurer shall regularly make the record available to all members. The treasurer shall be responsible for checking the accuracy of all bills and paying them correctly and on time. The treasurer will perform other duties as directed by the president. The treasurer shall participate in fundraising activities.

- **Secretary**: The Secretary will be responsible for filing the appropriate paperwork with the university, publishing meeting minutes, and generally reporting status to external parties. The secretary shall participate in fundraising activities.

- **Director of Membership**: The director of membership will actively recruit students into the club, form and maintain the club website and coordinate all future outreach events. The director of membership shall participate in fundraising activities.

Article V – Method of Selecting and/or Removing Officers and Members.
Section 1: Selecting Officers and members

- Applications for Officer Positions shall be submitted by a date to be determined by the President.
- Candidates for officer positions shall have a presentation at the officer selection meeting and be voted by all members.
- Applications for members shall be submitted by a date and the candidates share have opportunities to have an interview with executive boards.
- Executive boards will vote for the members.
- All the new members will be officially posted and updated on the roaster after executive members’ voting.

Section 2: Removing Officers and members

- Members who fail to meet the minimum requirement of membership granted by members (attend one meeting per month) or members who do not pay required dues will be warned by the Director of Membership through phone calling or face to face conversation. After the second warning, members failing requirements will be removed from the group.
- The officer removing policy is applied to the officer who fails to fill duties as laid out in Article IV. There shall be a special meeting for the removing process. This meeting requires the attendance of all other e-board members. The officer shall be interviewed first and then be voted to determine whether he/she will be removed from the list. If this officer is voted to be removed by e-board, the President should inform the Faculty/staff advisor to make the final decision.

Article VI – Advisor

Section 1: Basic Responsibility of Advisor

The Faculty/Staff advisor must be a full-time university faculty/staff member and shall serve as a consultant to the association, providing guidance to the Executive Committee and all members with regards to activities, university rules and regulations, and all other issues facing the association.

Section 2: Removing/Replacing Advisor

Due to working arrangement or other irresistible causes, advisor may leave his/her advising position. In order to keep the usual operation of the association, the e-board members need to have a meeting to officially remove and replace the advisor. This process should be voted by all the e-board members and only be approved when most voters agree this proposal.

Article VII – Meetings of the Organization

Section 1: General member Meetings

Meetings for the General members will be held biweekly, except for during finals week. The time shall be Thursday nights at 7:30 pm. At least 3 days in advance notice will be given to the members.
Section 2: Executive Board Meetings

Meetings for the Executive Board will be held weekly a few days prior to each general members meeting or based on the needs of the association. The executive board meetings may also do some team building work together. The meeting time may vary determined by the executive committee.

Article VIII – Membership Meeting Requirement

Minimums of two general meetings of the membership are required each academic term except for summer.

Article IX – Method of Amending Constitution

Proposed amendments should be in writing, and also should be present in a general meeting in which they are proposed, should be read again at one other general meeting in which votes will be taken. In order for an amendment to succeed it must have 70% majority of the votes of the entire voting membership of the organization.

Article X – Method of Dissolution of Organization

In order for the organization to cease 80% majority of entire voting membership shall be required. The organization shall not dissolve until it suffers financial hardship and resources to recover are deemed unattainable. A proposal of dissolve the association shall be made and also be presented in the general member meetings.
Risk Management Association By-Laws

Article I – Parliamentary Authority

The rules contained in the constitution shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

Article II – Membership

Any undergraduate student of The Ohio State University may be a member by successfully completing the requirements defined by the Executive Committee, if any. To be considered a member of Risk Management Association, the member must express interest, pay dues and have high attendance rate. Dues shall be paid upon registration and exceptions for late payments will be admitted under special consideration for students that develop an interest in Consulting. No special discounts will be granted for late registration to the RMA.

Article III - Election / Appointment of Government Leadership

Any undergraduate student enrolled in Fisher is eligible to run for a leadership position. Elections will be held in the spring semester for the following year. All members of Risk Management Association are eligible to vote on future leadership.

Article IV- Executive Committee

The executive committee will consist of four members; the President, Vice President, Treasurer, and Secretary.

Article V - Standing Committees

Standing committees can be formed based on the needs of the RMA at the time. Each committee will be led by the committee chair, who will be one of the standing members on the executive committee.

Article VI - Advisor/Advisory Board Responsibilities

The Advisor is responsible for providing guidance and support for the student organization leaders.

Article VII - Meeting Requirements

At least three members of the Executive Committee must be present for any meeting to propose an amendment or change to the bylaws or constitution.

Article VIII - Method of Amending By-Laws
Proposed amendments will be in writing, and read at the meeting in which they are proposed. An agreement of both Executive Committee and the Advisor is required for the amendment to pass. The By-Laws is not intended to be amended easily or frequently.

**Article IX – Removal and Dismissal Procedures**

For general members, if a situation arises it will be put on the agenda at the next executive board meeting. At this point, possible solutions to the problem will be suggested and put on a ballet. Each executive board member will get 1 vote. Whichever is the most voted item will be the course of action RMA will take. In the case of officers, a similar voting process will take place. However, the board member in question will not get to vote – and the voting will be done anonymously. Appropriate actions will once again be taken based off of voting results.