The Constitution of the
Beta Xi Chapter of Gamma Phi Beta Sorority

1. Name of Organization:
The official name of this organization shall be the Beta Xi Chapter of Gamma Phi Beta.

2. Mission Statement (Purpose):
Gamma Phi Beta's mission is to inspire the highest type of womanhood. Our vision is to build women of character who celebrate sisterhood and make a difference in the world around us.

3. Membership Composition:
This organization shall be comprised of undergraduate students who meet our core values of love, labor, learning, and loyalty, and our mission to inspire the Highest Type of Womanhood, and who maintain a cumulative GPA of 2.5 or higher. There shall be no membership discrimination based upon factors such as race, color, national origin, ethnic heritage, religion, disability, age, or sexual orientation.

4. Officers:

a. President (COO): The President’s duties will be as follows:
   i. Preside over all executive and membership meetings
   ii. Supervise the work of all chapter officers
   iii. Attend Risk Management Meetings
   iv. Serve on the chapter executive board

b. Administrative Vice President: The administrative vice president’s duties will be as follows:
   i. serve as president in case of the temporary absence or disability of the chapter president
   ii. plan and coordinate chapter goal setting and officer’s retreats, officer elections and transitions, and the chapter calendar
   iii. serve as chairwoman of the administrative committee within the chapter
   iv. serve on the chapter executive board

c. Education Vice President: The Education Vice president’s duties will be as follows:
   i. Plan and coordinate the all-chapter sisterhood retreat within one week of Bid Day
   ii. Assist the new member educator and ritual chairwoman in planning Initiation Week and Initiation
   iii. Plan and coordinate the monthly all-chapter sisterhood function to be held after the personal and chapter enrichment (PACE) meetings on the PACE/sisterhood night

d. Financial Vice President (CFO): The CFO’s duties will be as follows:
   i. Prepare and monitor the chapter budget
   ii. inform the chapter about financial obligations
   iii. Serve on the chapter executive board
   iv. Attend mandatory training meeting as required by OSU greek life
   v. Prepare and distribute chapter bills

e. Membership Vice President: The membership vice president’s duties will be as follows:
   i. Ensure the chapter is at Panhellenic total and/or working to increase membership to achieve total
   ii. Serve as chairwoman of the recruitment steering committee and membership department
iii. Plan and coordinate the chapter’s recruitment activities including Panhellenic formal recruitment and any continuous open recruitment (COR) events along with the COR chairwoman
iv. Serve on the chapter executive board

f. Panhellenic Affairs Vice President: The Panhellenic Affairs Vice President’s duties will be as follows
   i. Attend weekly Panhellenic meetings held by the Ohio State University Panhellenic Executive board.
   ii. Serve as Panhellenic delegate for the Beta Xi Chapter of Gamma Phi Beta and votes on behalf of the chapter in Panhellenic council meetings
   iii. Responsible for contacting the Gamma Phi Beta International Council Panhellenic Affairs Vice President for matters that require consultation with the International Sorority before voting on behalf of the chapter.
   iv. Serve on the chapter executive board
   v. Oversees chapter member participation in the philanthropy events of other Greek Organizations.

g. Public Relations Vice President (Events Coordinator): The event coordinator’s duties will be as follows:
   i. Develop and implement a comprehensive public relations plan for the chapter
   ii. Plan and coordinate all chapter publicity
   iii. Serve as chairwoman of the public relations committee within the chapter
   iv. Serve on the chapter executive board
   v. Attend risk management meetings

h. Recording Secretary (Secretary):
   i. Attend and record the proceedings of all executive council and chapter business meetings.
   ii. Read the minutes of the previous meeting to the chapter or executive council.

i. Additional Officers
   i. The chapter will appoint and elect other officers as detailed in the chapter’s bylaws and standing rules.

5. Decision Making Model:
   a. In order to vote for any chapter business, a member must be in good financial standing with the chapter
   b. All general business: For general chapter business: a majority vote of initiated chapter members present must be given in order to pass a vote
   c. For other business: For chapter business that includes chapter budget, member affiliation, officer elections, and membership selection, officers and members are to follow the policies and procedures outlined in the Gamma Phi Beta Collegiate Operations Manual

6. Meetings:
Meetings will be held weekly. There will be two chapter business meetings per month, one personal and chapter enrichment (PACE) meeting per month, and one sisterhood/committee meeting per month. These will be planned and established by the executive board prior to the beginning of each semester.
Meetings will follow Robert Rules of Order in order to conduct chapter business efficiently and consistently. New member education meetings will be held at a separate time each week for an eight-week new member education period. An emergency or make-up meeting can be called by the president if needed.

7. Advisors:
Gamma Phi Beta will utilize an advisory board made up of Gamma Phi Beta alumnae that will be responsible for working with one or more chapter officers depending on the nature of the advisory position. Additionally, the chapter will have a faculty advisor that is a member of The Ohio State University faculty or staff. The faculty or staff advisor will not have voting rights. Advisors will serve as support to the chapter in areas where it deems necessary.

8. Funding:
Our organization will seek funding in the form of dues that will be paid every semester.

9. Constitutional Amendments:
Amendments to the student organization constitution of Gamma Phi Beta shall be proposed at one regular meeting of the chapter and voted upon at the next regular business meeting. Prior to its proposal, it shall be referred to the parliamentarian for the proper wording and for the necessary research to determine that it does not conflict with the International Gamma Phi Beta Bylaws, Rules and Procedures or Ohio State University regulations. The bylaws and student organization constitution may be amended by a vote of 2/3 of the members in good standing of the Beta Xi Chapter.

10. Beneficiary Addendum:
Should this organization cease to exist, our funds will be donated to Gamma Phi Beta International Sorority, Inc.

11. Enabling Clause:
This constitution was voted on and put into effect on March 24, 2014.

Signed By:

President (COO) [Signature]
Mallory Gruich

Financial Vice President (CFO) [Signature]
Sabina Braciak

Public Relations Vice President (EVC) [Signature]
Julia Welch

Secretary (SEC) [Signature]
Jennifer Diaz