Constitution of the BE THE MATCH Organization of The Ohio State University

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Article I – Name

Section I. The name of this organization shall be BE THE MATCH Club at The Ohio State University (henceforth referred to as Be The Match Club).

Section II. Be The Match will be affiliated with the National Marrow Donor Program.

Article II – Purpose

The purpose of this organization shall be:

A. To fundraise to be able to conduct regular marrow donor registry drives and contribute to the National Marrow Donor Program (NMDP).

B. To conduct regular Be The Match drives and related events.

C. To raise awareness for life-threatening illnesses that cause donors to need bone marrow transplants, and the NMDP.

D. To increase the number of registered donors in the National Marrow Donor Registry.

Article III – Membership

Section I. Membership in this organization will be open to any interested student at OSU.

Section II.

A. Dues will be paid by members only. The amount will be determined during the first meeting of the school year based on needs of the organization.

B. Dues will be collected within the first month of membership or the first month of the year, whichever comes first. Dues will be collected by the Vice President and distributed based on needs determined by the Executive Board.

Section III. Be The Match shall not haze any prospective or current member for the purpose of admission into or affiliation with the organization. Members of Be The Match are free to leave or dissociate without fear of retribution or harassment. Be The Match shall not discriminate based on race, creed, color, sex, age, national origin, disability and sexual orientation.
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Section IV. The types of membership in use are: active, inactive and Alumni. Only active members are eligible to vote.

A. In order to be considered active, the member must attend meetings and events regularly. If there is a problem with a member’s level of attendance, the member will be notified by the secretary regarding what the member must participate in to be considered active.
   a. After one year of membership, members are recommended to apply to be a formal volunteer for the National Marrow Donor Registry. Application requires a background check. If the member fails a background check, they will be considered inactive but still able to participate in the organization.

B. A member may be removed if the member does not abide by this constitution or any rule of The Ohio State University.

Article IV – Meetings

Section I. There will be one meeting every two weeks.

A. In order for an official meeting to take place, at least half of the members must be present.

B. Meetings will abide by Robert’s Rules of Order, Newly Revised.

C. Once the quorum is met, a simple majority vote will declare a decision valid.

Article V – Executive Board

Section I. The Executive Board (henceforth known as E-Board) of Be The Match shall consist of a President, Vice-President, and Event Coordinator. E-board officers shall serve a term of one year, from the end of the meeting at which they were elected, until the next election meeting. At the end of each term, the E-board positions will be reviewed, and positions may be added or removed based on need and availability.

A. The President shall preside over all meetings and serve as a secretary. This consists of keeping minutes of each meeting, preserving the records, and holding members accountable to organization requirements. The President shall also perform other duties as determined by the E-Board.

B. The Vice-President shall preside over all meetings in the President’s absence and serve as a treasurer. As treasurer, the Vice-President shall supervise the financial administration of all revenue of the organization and perform other duties as determined by the E-Board.

C. The Event Coordinator shall organize and oversee the drives put on by this organization. Event Coordinator shall also plan and organize all publicity for the organization and its events.
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Section II. Meetings

A. The E-board shall have meetings once every two weeks on the weeks opposite of general meetings.

B. E-Board meetings are mandatory for all officers except in cases of illness or other extreme circumstances.

Article VI – Election of Executive Board

Section I. The election of E-board officers shall take place yearly during a meeting within the first two weeks of April.

A. Any member may run for office as long as they are eligible with at least a 2.0 GPA.

B. Any vacancy in office, except that of the President, will be filled by conducting an election during a meeting.

C. In a case of vacancy, the office of the President will be filled by the Vice-President.

D. Voting will consist of simple majority.

Article VII – Dismissal of Executive Board Officers

Section I. Officers may be dismissed if there is cause, such as not fulfilling duties. Recall of an officer requires a two thirds vote by the organization.

Article VIII – Advisor

Section I. There shall be one staff advisor who will be a OSU faculty or staff member. The advisor will not be required by the organization to attend meetings and events.

Section II. The advisor shall work closely with the organization in coordinating activities to insure that they are conducted in compliance with The Ohio State University policies and the laws of the United States of America, State of Ohio, and City of Columbus.

Section III. The advisor will be appointed by the organization.

Section IV. In the event should the removal of the advisor be necessary, the executive board will consult with the Director of Student Activities if the advisor does not comply.
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Article IX - Responsibilities

Section I. This organization will adhere to University policies and all local, state and federal laws. It will also adhere to the formal volunteer requirements and all rules and policies of the National Marrow Donor Program.

Article X – Amendments

Section I. Proposed amendments to this constitution will be considered if there is a simple majority vote by members of the organization. Amendments will be adopted if there is a two thirds vote by the organization.

Section II. Any revisions to the constitution and/or by-laws must be reviewed by the Office of Student Activities.

Article XI – Ratification

Section I. This constitution will become effective once ratified by a simple majority vote by the organization and Office of Student Activities.